

OVERSEAL PARISH COUNCIL

MINUTES of the Meeting of the Council held at the Village Hall, Overseal on Thursday 7 April 2016.

Present: Mrs C M Knight - Chairman
Mr A W Cook, Mr R Cox, Mrs M Elton, Mrs S Jones, Mr M A Knight, Mrs R O'Brien and Mr S C Sharpe.

In attendance: Cllr Mrs K Lauro (Derbyshire County Council) and Mr D McMillan, PCSO.

Apologies for absence were received from Mr M S Patrick, Mrs J Cunningham-Gardner and Cllr Mrs M E Hall (South Derbyshire District Council).

118 DECLARATIONS OF INTERESTS

Mrs M Elton declared an interest in planning application no. 0268 Detached dwelling with garage, parking and garden, Land at Middle Hayes Farm, Green Lane (outline) as a relative of a neighbour.

Mr A W Cook declared an interest in planning application no. 0201 Retention of non-illuminated sign, land opposite 115/117 Acresford Road as a neighbour of the applicant.

119 PUBLIC QUESTIONS AND ANSWERS

Residents of Green Lane had formed a Residents' Organisation and expressed their objections to planning application no 0268 (Detached dwelling with garage, parking and garden, Land at Middle Hayes Farm, Green Lane (outline)). The main objections related to increased traffic problems on A.444 Burton Road, that the site was on a narrow road which would prevent emergency vehicles from attending if there were vehicles parked on the road. In addition, the dwelling would gain access from a bridleway and appeared to be sited in front of the general building line.

Another resident referred to the poor condition of the garages in Bailey Avenue, which he had reported to the District Council over a year ago, without success.

120 MINUTES

The minutes of the meeting held on 3 March 2016, copies of which had been previously circulated, were approved as a true record subject to the deletion of *'The group also suggested provision of a defibrillator to be available at all times, and it was suggested that the equipment at the surgery could be mounted externally to meet this need'* and replacement with *'The group also suggested provision of a defibrillator to be available at all times, and they would contribute towards the cost. It was suggested that the equipment could be installed on the outside of the Village Hall'*.

121 COUNTY, DISTRICT AND POLICE MATTERS

121.1 District Council. No matters were raised.

121.2 Police. The PCSO submitted the crime report for March, which included 6 reported crimes.

121.3 County Council. Cllr Mrs Lauro reported that the County Council's budget constraints had created several challenges. However, the top dressing of Moira Road was included in the programme. Members reported that Coronation Street had at least a dozen potholes and the road surface at the junction of Lullington Road and Valley Road required repair.

122 PROVISION OF DEFIBRILLATOR

Members considered the suggestion of the Footpaths Group raised at the last meeting. If a defibrillator were to be installed, it would need to be lockable to prevent misuse and there would be an ongoing cost of maintenance and battery replacement. The Chairman agreed to find details of suitable equipment and the costs involved and to report to the next meeting.

123 CLERK'S REPORT

123.1 Progress report. A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes).

123.2 Forward Planning. The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes).

The Chief Executive of the District Council would be pressed for a response to the request that the Council enforce the S.106 agreement relating to land at Manor School View, especially as there were several other developments which would have such agreements attached. Such agreements needed to be honoured or enforced if there were to be any benefit to the area.

Western Power Distribution had agreed to purchase the freehold of the sub-station on Woodville Road on terms now reported, to include a contribution to meet the cost of providing metal railings at the side of the property. The Council agreed to sell the freehold on those terms.

123.3 Auto-enrolment - pensions. The formalities involved had been completed and the necessary Certificate of Compliance had been given by the Clerk to the Pensions Regulator.

123.3 Conifer hedge near to the bowling green. As the nesting season had now begun, it was not possible to proceed with cutting back the hedge, which had now been scheduled for 4 July.

123.4 Requests for reduced charges for the Village Hall.

123.4 (a) The Junior FC would be holding two events at the Village Hall and had requested a reduction in the standard charge as they relied fully on fund-raising for their income. The events were a presentation evening to recognise the children in the group in June and a Christmas party on 17 December. It was agreed to allow a 50% reduction for both events.

123.4 (b) Inspiration School of Dance wished to hold a 'stay awake' from 7 pm to 7am on a Saturday to raise money for British Red Cross and had asked whether any reduction in the standard charge of £120 would be available. A 50% reduction was agreed.

123.5 Parish briefings. The District Council were holding two Parish briefings in the near future:

Public Health - the emerging role for local authorities - Wednesday 13 April, 6.30, in the Council Chamber

Crime and Antisocial Behaviour - Wednesday 11 May, 6.30 in the Council Chamber.

- 123.6 Request for donation.** Derbyshire Children's Holiday Centre had asked for a donation of £25 towards holidays for children at Skegness. The Council had previously made such donations, the last being in November 2013. In view of the time which had elapsed since the last donation, a £50 donation was agreed.
- 123.7 S.137 limit.** The limit for discretionary payments under S.137 of the Local Government Act 1972 for 2016/7 would be £7.42 per elector i.e. £14268.66.
- 123.8 Uneven footpath, Woodville Road.** The County Council had inspected the path and agree that it was uneven, However, they said that it was not bad enough to require any action. Noted.
- 123.9 Rates.** The rates payable in respect of the Village Hall and other premises would be increased by 0.83%. The Small Business Rates Relief continued to apply. However, all business premises would be revalued and from April 2017, any new rateable values would be used to determine the business rates payable.
- 123.10 Water quality.** A resident of Green Lane/Sealwood Lane reported the poor water quality and low pressure to South Staffordshire Water, together with concerns that the new developments in Overseal may make the situation worse. They had responded to the complaint and had said that they wanted to know about such issues and had suggested several telephone numbers for complaints and queries:
1. Quality of water supply concerns - taste, discolouration :
Scientific Staff – Tel: 0333 400 1451
 2. New development concerns: Development Services Team – Tel: 0845 345 1399
 3. Problems with Supply: Free Supply Line 24 hrs. 7 days per week – 0800 38 91 011.
- 123.11 Lower pitch drainage.** There were two areas of the lower pitch exhibiting drainage issues; one was near to the bottom of the concrete steps and the other about half way along the embankment, where there was an outfall. A length of turf had been removed and additional gravel added and this appeared to have improved the situation.
- 123.12 Risk assessment.** The council was required to assess various risks annually and to confirm this as part of the Annual Return. While detailed risk assessments (such as use of the pitches) were dealt with separately and a financial risk assessment was carried out as part of the governance reports, a more comprehensive assessment was to be carried out using a template provided by DALC. This was attached for review.
- In addition, detailed risk assessment templates had been prepared for the various services (Village Hall, Pavilion, changing rooms, football pitches) and submitted to the Council's Insurers for comment before use. The Insurers had approved the documents.
- RESOLVED:
- (a) That the risk assessment template be amended by adding the safety checks of services by the appropriate contractors;
 - (b) That the Chairman and Clerk undertake annual assessments and that a suitable agenda item be included in the agenda each April.

123.13 Village Hall keys. The Council had asked for a detailed list of current key-holders and this was reviewed. It was considered that fewer keys should be issued and to achieve greater security the perimeter locks should all be changed and new keys issued to those needing them.

123.14 Burton Road planter. The small circular planter at the parish boundary on Burton Road had been moved and had to be re-sited. Alternatives had been investigated and a polyethylene planter could be obtained for £395 plus VAT, plus the cost of initially filling it by the council's maintenance contractors. It was agreed to purchase one.

124 PLANNING APPLICATIONS

The following applications had been approved:

1092 Erection of 6 two-bedroom houses with associated parking, gardens and access, land at Lullington Road.

1063 Erection of up to 70 dwellings, Acresford Road. The formal approval has now been issued and the S.106 Agreement settled.

Applications for decision:

0209 Conservatory, 6 Main Street. A response of 'No objection' was sent after consultation with Members.

0210 Conservatory, 12a Main Street. A response of 'No objection' was sent after consultation with Members.

0268 Detached dwelling with garage, parking and garden, Land at Middle Hayes Farm, Green Lane (outline). Object: the increased traffic on A.444, emergency vehicles could easily be prevented from attending a property because the road is so narrow; access to the site is from a bridleway and the road is subject to the national speed limit as it is a private road.

(Mrs M Elton declared an interest in this application as a relative of a neighbour).

0201 Retention of non-illuminated sign, land opposite 115/117 Acresford Road. Object: the sign constitutes street litter, and spoils the street scene in part of the National Forest; the business already has several signs in the village, including an A-board.

(Mr. A W Cook declared an interest in this matter as a neighbour of the applicant)

0297 Erection of a steel framed building, 127 Burton Road. The application was for a determination as to whether planning permission was needed; no documents had yet been added to the District Council's website as it was a new application and it was agreed to consult members and seek views between meetings.

Appeal. An appeal had been lodged against the refusal of permission for 4 dwellings, land adj. Coppice Farm, Green Lane (2015/0796). The appeal was to be dealt with by written representations, which must be submitted by 22 April; all comments on the application had already been passed to the Inspector dealing with the appeal, but supplementary comments may be submitted direct. The Council's objections were set out in minute no 49 (September 2015).

125 ACCOUNTS**125.1 Accounts for payment**

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
*2270	Fire Control UK	Service fire extinguishers	40.60	8.12	48.72
2271	DALC	Subscription	507.22		507.22
2272	Yee Group Ltd	Intruder alarm service & maintenance contracts	207.10		207.10
2273	S Ruddle	Caretaker	488.82		488.82
2274	J M Summerfield	Litter	96.35		96.35
2275	E Evans	Litter	128.35		128.35
2276	J E White	Salary & expenses	1114.76		1114.76
2277	HM Revenue & Customs	PAYE	843.60		843.60
2278	Fire Control UK	Replacement extinguisher	49.80	9.90	59.40
2279	KH Packaging & Disposables Ltd	Cleaning materials	107.07	21.41	128.48
2280	A&J Bartlett Ltd	Electrical safety checks & sundry repairs	746.74	149.34	896.08
2281	Mrs C M Knight	Reimburse cost of gravel for the recreation ground	22.99	4.60	27.59
D/D	South Staffordshire Water	Supply to old changing rooms	25.03		25.03
D/D	South Staffordshire Water	Supply to Village Hall	795.41		795.41
D/D	South Derbyshire District Council	Rates	36.35		36.35
D/D	TalkTalk	Internet charges	17.80	3.56	21.36

* This account had been paid between meetings to avoid unnecessary delay.

125.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
S Ruddle	Village Hall lettings	740.00
P Hughes	Allotment rent	15.00
Derbyshire County Council	Rights of Way refund	380.00

125.3 Audit. The Council's financial documents were inspected.

126 COUNCILLORS' REPORTS

126.1 Drains. No work had been done to deal with the blocked drains near to the Hooborough Brook in Spring Cottage and this would be pursued.

The football pitch contractors were investigating the drain on the embankment in the recreation ground, which appeared to be discharging on the surface.

126.2 Trees. The District Council had now planted the oak tree originally intended for Croft Orchard and subsequently for Woodville Road. Two lime trees needed replacing in Hallcroft Avenue and on the recreation ground one from the recreation ground would be replaced in Woodville Road where the cherry tree had been removed, and this would be done in the next planting season.

- 126.3 Steps on the recreation ground.** The Footpaths Group had made some progress towards installing the new steps, but the remains of a metal goal post had been discovered embedded in the ground nearby. There were also other old goal posts on the recreation ground which should be removed. Mr A Cook offered to cut them up into manageable sizes for disposal. Provision of the gate from Hallcroft Avenue would have been useful for such purposes, but meanwhile the existing gate would be made useable.
- 126.4 Village Hall.** The Gala Committee requested permission to store the PA equipment overnight in the Village Hall during the Overload Festival in May, subject to this not inconveniencing other uses. This was agreed.
- 126.5 Fly tipping.** Rubbish had been dumped at the old signal box on Spring Cottage and this would be referred to the appropriate authorities to secure removal.

The meeting ended at 8.45 pm

Chairman