

# OVERSEAL PARISH COUNCIL

MINUTES of the Meeting of the Council held at the Village Hall, Overseal on Thursday 6 April 2017.

**Present:** Mrs C M Knight - Chairman  
Mr A W Cook, Mr R Cox, Mr M A Knight, Mrs R O'Brien, Mrs T A Rogers and Mr S C Sharpe.

**In attendance:** Cllr Mrs Cllr Mrs K Lauro (Derbyshire County Council).

**Apologies for absence** were received from Mrs J Cunningham-Gardner, Mrs M Elton, Mr J Howes, Cllr Mrs M E Hall and Cllr P Murray (South Derbyshire District Council).

## 156 DECLARATIONS OF INTERESTS

None.

## 157 PUBLIC QUESTIONS AND ANSWERS

None.

## 158 MINUTES

The minutes of the meeting held on 2 March 2017, copies of which had been previously circulated, were approved as a true record.

## 159 COUNTY, DISTRICT AND POLICE MATTERS

**159.1 District Council.** It was reported that there was a possibility that trees adjacent to Moira Road and subject to a Tree Preservation Order might be felled and that some branches had already been removed. The Clerk was asked to contact the District Council on the following day to ensure that the matter was checked.

The land at Daisy Lane needed mowing and the District Council would be asked to do so; if possible, the mowings should be removed as leaving them on the surface inhibited the growth of wild flowers.

**159.2 Police.** The crime statistics for March were presented and showed a reduction in reported crimes.

**159.3 County Council.** The wall in Moira Road adjacent to the grounds of Overseal Manor was not in the ownership of the County Council, the deeds having been checked. Cllr Mrs Lauro would arrange a meeting on site at the Nature Area.

Members were concerned at the numbers of street lights which were not operating at various places throughout the village. While it was confirmed that some were being switched off to save energy costs, others would be reported again to the County Council for action.

As this was the last meeting which Cllr Mrs Lauro would be attending as she was not seeking re-election, the Chairman and Members thanked her for her invaluable assistance over many years and wished her all the best for the future.

**160 Inspection reports.** Grounds inspection reports were submitted. It was suggested that the downspouts at the Village Hall might be protected with metal surrounds as they were made of plastic and susceptible to damage.

**161 CLERK'S REPORT**

- 161.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes). It was pointed out that the danger from a loose roof tile at 17 Lullington Road affected the adjoining public footpath and not the road.
- 161.2 Forward Planning.** The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes). As the swings had recently been provided, the item concerning play/fitness equipment for teenagers could be deleted.
- 161.3 Request for donation.** Derbyshire Children's Holiday Centre had requested a donation towards its work. A donation of £50 was agreed.
- 161.4 Risk Assessments.** In April 2016 it was agreed that the Chairman and the Clerk would undertake Risk Assessments annually following the approved template. This had been completed and a report was submitted (copy attached to the official copy of the minutes). Noted.
- 161.5 S.137 spending limit.** The limit had changed to £7.57 per elector, from £7.42 in the previous year. With an electorate of 1943, the total limit was £14708.51.
- 161.6 County Council elections, 4 May 2017.** It was agreed to use the Pavilion for the next meeting as the Village Hall would be used as a Polling Station for the County Council elections.
- 161.7 Footpath diversion.** An application had been made to divert part of footpath 13, which ran through the new development in Valley Road, to a new route which followed a 3 metre wide, lit tarmac path through the estate whereas the original route went through several front gardens of the new properties. While the design of the estate could have taken account of this initially, as the diversion was very slight, no objection would be raised. However, where the path exited the site into the adjoining property, the Developers would be asked to provide either a bridge or a pipe to deal with the ditch at the boundary and to provide a suitable gate or other structure to prevent motor cycles from gaining access, but allow passage by pedestrians and disabled people.
- 161.8 HR services.** Ellis Whittam had given a presentation about their services to the Society of Local Council Clerks recently. These ranged from ensuring that all the documentation was satisfactory - contracts of employment, grievance and disciplinary procedures etc. (including re-drafting them if necessary) - to supporting the council in any dispute and representing them at an Industrial Tribunal. Health & Safety support was also included. Support was unlimited for a fixed fee and there was also an option for an insurance policy to deal with any losses resulting from Tribunal awards. Availability of these services was noted, but the possibility of assistance in such matters from DALC or the County Council or District Council would be explored.
- 161.9 Village Hall rates.** Following the revaluation, the rateable value of the Village Hall and other buildings totalled 6700; however, as this was below the threshold for Small Business Rate Relief, no payment was due. Noted.

**161.10 Towpath site.** A copy of the reply from the site owners was circulated. The Clerk had no connection with the Towpath Restoration Committee or any similar body as referred to in the letter.

The site owners would be pressed to make the public rights of way useable urgently and their condition brought to the attention of the Rights of Way Officers of Leicestershire County Council and Derbyshire County Council. The owners stated that the intention was that the site would 'expand... into what should be a great local leisure resource....' and Members pointed out that it had been such a resource before the present works disrupted the site. It appeared that the District Council's Planning Officers had not been consulted about the installation of stone for a car park, which also interfered with a right of way. The present works were not being carried out in a workmanlike fashion and the expertise of the lessees was questioned.

**161.11 Enlargement of MUGA.** The Clerk reported that the approximate cost involved in enlarging the MUGA to allow netball and five-a-side to be played on it. Guidance from Sport England was for a completely new MUGA and was £145,000 for a tarmac surface, fenced and with sports lighting measuring 36.60 x 21.35 sq metres. This included a 6% design fee. Assuming that the existing MUGA could be enlarged, a feasibility study by John Wainwright would include

- Basic site survey to check levels.
- Review existing surface and drainage
- Review existing lighting and check back with suppliers on what can be retained / adapted
- Review existing fence and check back with suppliers on what can be retained and adapted / expended
- Options for surfaces / target sport (netball / soccer?)
- Basic layout plan showing target sport, access and link to changing facility.
- Review planning implications.

**161.12 Parliamentary constituency review.** The initial proposals included transferring the Mickelover ward to the South Derbyshire constituency; but the Aston ward was to be transferred out. The constituency would therefore largely be the same. Noted.

**161.13 Burton Hospital A&E department.** Mrs Heather Wheeler MP had responded to the Council's request for assistance to keep the department functioning and reported that the campaign had been successful.

**161.14 Village Hall car park repairs.** A quotation had been obtained from Hornsbys for repairs to two areas of the car park in the sum of £600.00 plus VAT. It was agreed to accept the quotation.

**161.15 DALC Executive Committee.** Two vacancies for representatives of South Derbyshire had occurred and nominations were invited. Noted.

## 162 PLANNING APPLICATIONS

### Permission had been granted for:

1309 Extension and alterations (amended scheme) Sealview, Green Lane

**Applications for decision:**

0201 Replacement of a rear facing window with a door, The Forge, Hallcroft Avenue. No objection; however, it was understood that there might be a restriction on the design of windows and doors and this would be mentioned to the District Council.

0237 Erection of a 2 storey rear extension, 10 Stanleigh Road. No objection.

0261 Retention of underwater structure in an existing lake at 159 Moira Road. No objection.

0280 Retrospective application for the retention of a potting shed, chicken shed and tractor shed, land to the rear of 4 Park Road. No objection.

0302 Listed Building consent for retention of front door, together with replacement windows and installation of airbrick to ventilate bathroom, Church Farm, 36 Main Street. No objection.

0258 Erection of a garage, 2 Dawn Field. No objection.

**163 VILLAGE HALL MATTERS**

Signs for the assembly point, and for dogs to be kept out of the MUGA would be obtained and repairs to the notice board would be referred to DSK Engineering Services.

**164 WEBSITE**

None.

**165 ACCOUNTS****165.1 Accounts for payment**

Payment of the following accounts was authorised:

<b>Cheque</b>	<b>Supplier</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
*2409	Harvey & Clarke	Repairs to Pavilion	1046.00	209.00	1255.00
2410	S Ruddle	Caretaker	536.75		536.75
2412	J M Summerfield	Litter	115.20		115.20
2413	J E White	Salary & expenses	1129.93		1129.93
2414	HM Revenue & Customs	PAYE	686.20		686.20
2415	R Cox	Reimburse Internet hosting	103.49	20.70	124.19
2416	DALC	Subscription	514.83		514.83
2417	Fire Control UK	Service fire extinguishers	52.30	10.46	62.76
2418	Yee Group Ltd	Service & repair intruder alarms	194.58	38.92	233.50
2419	KH Packaging & Disposables Ltd	Cleaning materials	99.74	19.95	119.64
2419	E Evans	Litter	149.80		149.80
2420	Ian Stone Gardening Services	Fertilising & mowing football pitch, church corner	535.00		535.00
2421	Derbyshire Children's Holiday Centre	Donation	50.00		50.00
D/D	TalkTalk	Internet charges	19.95	3.99	23.94
D/D	NEST	Pension contributions	25.42		25.42
D/D	SSE	Gas supplied to Village Hall	666.25	133.25	799.50

\* This account was paid between meetings to avoid unnecessary delay.

## 165.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
S Ruddle	Village Hall lettings	887.50
Derbyshire County Council	Grant towards changing rooms floor repair	2000.00

**165.3 Audit.** The Council's financial documents were inspected.

## 166 COUNCILLORS' REPORTS

**166.1 District Council Sports Strategy.** At a consultative meeting, it had been made clear that the intention of the strategy was to encourage more participation in sport and exercise by people currently not taking part and grants could be available for provision or improvement of local facilities. The Chairman would take part in a meeting with appropriate Officers of the District Council and the Footpaths Group's contribution would also be canvassed. Organisation of the allotment holders into an informal group would be encouraged.

**166.2 Embankment on the recreation ground.** The District Council would be asked to mow this on a regular basis.

**166.3 Traffic speeds, Main Street.** Residents had expressed concern about high speeds and questioned whether speed cameras were in use. The Police would be asked to carry out speed checks in the area.

**166.4 Provision of a defibrillator.** Although the Co-op was to provide a defibrillator at its premises, a second possible site would be the residential home, as this was staffed 24 hours per day. The Chairman would discuss this possibility with the resident who had offered assistance.

**166.5 Footpath 18 r/o Overseal Manor.** The length of path adjoining the rear of Overseal Manor had a very poor surface and it was suggested that it might be provided with a stone surface. The advice and support of the Footpaths Group would be sought and possible funding from the District Council's Sports Strategy would be checked.

The meeting ended at 9.00 pm

**Chairman**