

# OVERSEAL PARISH COUNCIL

MINUTES of the Meeting of the Council held at the Village Hall, Overseal on Thursday 14 January 2016.

**Present:** Mrs C M Knight - Chairman  
Mr A W Cook, Mr R Cox, Mrs M Elton, Mrs S Jones, Mrs R O'Brien, and Mr S C Sharpe.

**In attendance:** Cllr P Murray (South Derbyshire District Council) and Cllr Mrs K Lauro (Derbyshire County Council).

**Apologies for absence** were received from Mrs J Cunningham-Gardner, Mr M A Knight, Mr M S Patrick and Mr D McMillan, PCSO.

## 86 DECLARATIONS OF INTERESTS

Mrs M Elton declared an interest in minute no. 92 (Local Plan) insofar as it relates to the land at Stanleigh Road, Overseal.

## 87 PUBLIC QUESTIONS AND ANSWERS

Members of the public referred to the planning application relating to 70 dwellings on land at Acresford Road, which was to be considered by the Planning Committee next week. They would attend and speak at the meeting and would also attend the site visit earlier in the day. Cllr Murray subsequently confirmed that he would also speak at the meeting and would attend the site visit.

A resident reported that a pothole in Hallcroft Avenue was very dangerous and had caused near accidents, partly because it was obscured by leaves. Also an inspection cover was loose and moved whenever a vehicle ran over it. Several complaints were made about Valley Road; a pothole outside no 51 required repair; the road surface near to no. 20 was in a poor state; kerbs near to the bungalows were coming loose from the carriageway surface; the public right of way towards Netherseal was churned up and required reinstating. All of these matters would be reported to the County Council. The fence ~~near to the bungalows in Bailey Avenue~~, *at the rear of the bungalow in Valley Road*, which had recently been constructed, was very poor and required correcting; this would be reported to the District Council as it may be their property or could be in private ownership.

## 88 MINUTES

The minutes of the meeting held on 3 December 2015, copies of which had been previously circulated, were approved as a true record.

## 89 COUNTY, DISTRICT AND POLICE MATTERS

**89.1 District Council.** Refuse collection arrangements over the Christmas period had worked very well. However, subsequent collections from black bins had resulted in the collectors removing any material from the bin which prevented it from being completely closed, and dropping it on the ground, which created a mess throughout the village. The area around Coronation Street was particularly bad. The newly installed dog bin in Valley Road had slipped down its mounting pole.

The Neighbourhood Warden would be invited to attend the next meeting to discuss dog fouling, and Cllr Murray confirmed that representatives of the District Council would be inspecting their property shortly.

**89.2 Police.** Crime statistics for December showed a considerable increase, and was more than any other village. A discussion took place on matters reported to the Police, which could be classed as Incidents or Crimes. This classification was not settled until preliminary consideration had taken place, and could result in matters which were important to individuals not being investigated, but merely reported.

**89.3 County Council.** The smell in Stanleigh Road had returned; the County Council had previously decided that it came from a tip, but it was definitely from drains. The County Council would be asked to remedy the problem.

Cllr Mrs Lauro reported that the resurfacing of Moira Road had been included in a submission for the next financial year. It was reported that the area close to the first exit from Gorsey Lees was particularly bad.

## **90 LOCAL MATTERS**

**90.1 Robin Hood public house.** It was suggested that the Council should consider applying for the Robin Hood to be recognised as a community asset. The effect would be that if in the future, the premises were to be put up for sale, notice would have to be given to the District Council to give the opportunity for the community to consider purchasing. A local group was being formed to progress this and may be in a position to purchase the property if that option ever arose.

It was agreed that the Council submit a request for the property to be listed as a Community Asset and that the District Council also be asked to investigate whether it should be listed as a Grade 2 Listed Building.

**90.2 Free badminton classes.** An offer had been received to provide free badminton classes in the Village Hall; this was approved in principle subject to a suitable time being available.

**90.3 Bus routes.** A route change for buses which formerly included Gresleydale surgery had resulted in this facility not being available and a request had been received that at least one bus per day be routed to include it. This would be passed on to Midland Classic, the operators.

## **91 CLERK'S REPORT**

**91.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes). The District Council would be asked to press the developers of Manor School View to honour their obligations under the S.106 Agreement relating to the adjoining public open space.

**92.2 Forward Planning.** The Council considered the report of the Clerk (copy attached to the official copy of the minutes). It was agreed to include the extension of the lease of the sub-station at Woodville Road close to the Village Hall.

**91.3 Mr M Patrick.** Mr Patrick had last attended a meeting on 6 August 2015 and had been unable to do so since because of ill health. The period of 6 months during which his continued absence may be formally approved by the Council would therefore end on 5 February 2016; the Council were therefore asked to consider whether to approve a further period of absence from meetings.

RESOLVED: That Mr Patrick's absence be formally approved and extended for up to 6 months from this meeting.

**91.4 Notice board near the church.** A quotation had been received for the renovation of the notice board. Replacement of the left hand panel would be £225 and repainting the remainder would be a further £125, both plus VAT. As the notice board did not belong to the Council and was in a poor condition generally, it was suggested that the best course of action would be for it to be removed.

**91.5 Agenda.** DALC had notified member authorities of new provisions covering the content of agenda. Matters arising from the minutes and Any Other Business should not be included because:

*“The raising of an unspecified item is unfair to both Members present who may have wished to make prior research; to Members who were unable to be present who may have wished to submit comments; to Council who may be encouraged to make a decision on insufficient information and not least any member of it who may be affected by the matter raised.”*

‘Matters arising’ had not been included for many years (though corrections were, of course, permitted), but AOB was similar to ‘Councillors’ reports’. Good practice would be for such matters to be notified to the Clerk in time to be included in the agenda, i.e. a little more than a week before the meeting; this would allow any matters requiring a decision to be settled at the meeting. Emergency matters could be raised with the permission of the Chairman, but decisions could not be taken - they would be matters for report only. The Clerk therefore suggested that ‘Councillors’ reports’ be omitted from future agenda.

Members felt that there needed to be facility for urgent matters to be dealt with and for reports relating to matters which had been identified after the agenda had been published to be considered. It was agreed that an item to cover urgent matters only be included, but that reports of other matters be received and deferred until the succeeding meeting.

**91.6 Bank signatories.** It would be helpful to have an additional signatory during Mr Patrick’s indisposition. NatWest Bank required a specific resolution authorising such a change, in the following terms:

Section 2 listed the two accounts and section 6 lists the name(s) of the signatories to be added.

RESOLVED:

(a) That the authorised signatories in the current mandate, for the accounts detailed in section 2 of the mandate, be changed in accordance with section 6 of the mandate and the current mandate will continue as amended;

(b) That Mrs R O’Brien be added to Section 6 of the mandate as a new signatory.

**91.7 Post Office changes.** The Post Office were discussing with the operators some changes to the existing premises and services. The main proposed changes were:

- There would be an open-style service point with a low screen and integrated into the counter;
- The branch would be open for longer - Monday - Saturday 7.30 am - 6.30 pm as against Monday - Friday 9 am - 5.30 pm and Saturday 9 am - 12 noon at present;

- The list of services provided would be the same except that on-demand travel insurance would be replaced by a referral; (on-demand travel insurance would be available at Moira).

The Post Office invited comments on the proposals, which would come into effect in March/April. Members felt that the proposed hours were very long and could impose unrealistic requirements on the operators; however, it was understood that the operators had signed up to those arrangements

**91.8 Data Protection.** Registration for the current year had been completed. Noted.

**91.9 Land at Lullington Road.** The Clerk reported that the Council's land, currently rented under a Farm Business Tenancy, was not registered with the Land Registry and the Council's Solicitor had suggested that voluntary first registration would be prudent to protect the Council's interest fully; the cost would be approximately £290 plus VAT. This was agreed and the Solicitor would be asked to check whether any other parcels of land in the Council's ownership were also not registered, so that they could all be done at the same time.

**91.10 Consultation - Open space and sports strategy.** The District Council was consulting on this draft strategy, which would enable the Council to seek inclusion of future projects. A report on this matter would be submitted to the next meeting.

**91.11 DALC Executive Committee vacancy.** The Clerk reported that there was a vacancy for a South Derbyshire Parish Councillor to serve on the Executive Committee; no immediate nominations were submitted for consideration.

## **92 LOCAL PLAN - PART 2**

The District Council was consulting on Part 2 of the Local Plan. Part 1 dealt with strategic matters, such as strategic housing allocations, whereas Part 2 dealt with the more down to earth aspects, such as smaller sites for housing (fewer than 100 houses), retail, heritage, education facilities etc. A number of drop-in events were to be held across the District, the nearest being Rosliston Village Hall on 15 January 2.30 - 7.30 and 19 January, Church Gresley church rooms of St George & St Marys, 3.15 - 7.30. It would also be available in public libraries and the consultation would close on 12 February.

Members noted that there were far more sites identified as possible developments in the village than were needed and that virtually all of them were outside the present village boundary. While some could be acceptable as individual sites, the site at Valley Road was the subject of a recent appeal hearing and that at Acresford Road was about to be considered at Committee. The future of those sites would, therefore be determined shortly. Specific comments agreed were as follows.

### **Village boundary:**

- Site 2 - Edward Street allotments was proposed to be excluded (and therefore not for future consideration as a development site) - agreed;
- Site 15 - Poplar Farm - had recently been given planning permission and should be included;
- Sites 22 and 23 - Lullington Road - were to be included - agreed;

**Housing sites:**

- Sites S0013 and S0053 required proper accesses to be suitable;
- Site S0141 - Lullington Road - was acceptable;
- Site S0258 - Poplar Farm - already had planning permission;
- Sites not identified were infilling sites on both sides of Burton Road (a) north of the supermarket and (b) near the reservoir; both of these sites were preferred to any of the others which had been included and would satisfy local needs.

**Policies:**

- Education - The draft policy referred to the need to safeguard land for at least 800 secondary pupils, but no mention was made of the similar need for primary pupils.

(Mrs M Elton declared an interest in the site near to Stanleigh Road as a local resident and took no part in the discussion or voting thereon).

**93 PLANNING APPLICATIONS****The following applications had been approved:**

0589 Bungalow, The Conifers, Park Road

0680 Solar Farm etc. Land at Shortheath

0859 Extension to gypsy caravan site to increase the total number of caravans to 16, The Conifers, Park Road

**Applications for decision:**

00717/VCI (NWLDC) Variation of conditions to increase the number of caravans from 3 to 8 and addition of 4 sheds, Land adj. 81 Shortheath Road, Moira. The following objection was submitted after consultation with members:

*The expansion of this site was predicted when the original permission was granted for 3 caravans and it is disappointing that these concerns were not recognised. The increase would result in many more vehicles using the site and there are already sufficient approved travellers sites in the area.*

1092 Extensions, 55 Woodville Road. No objection.

**The following appeal had been heard on 5-6 January 2016:**

0431 Erection of 64 dwellings with access, land at Valley Road.

**94 ACCOUNTS****94.1 Accounts for payment**

Payment of the following accounts was authorised:

<b>Cheque</b>	<b>Supplier</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
*2238	Pugh-Lewis	3rd contract payment	44395.58		44395.58
*2239	L Baxter	Caretaker	457.12		457.12
*2240	J M Summerfield	Litter	120.75		120.75
*2241	J Kirby	Cleaner	206.30		206.30
*2242	E Evans	Litter	157.75		157.75
2243	J E White	Salary & expenses	1285.58	16.53	1302.11
*2244	HM Revenue & Customs	PAYE	734.40		734.40

*2245	D Walker	Christmas Lights	240.00		240.00
2246	Wainwright Landscape Architecture	Instalment of fees	2214.79	442.96	2657.75
2247	South Derbyshire District Council	Rent of land at Lullington Road	100.00		100.00
2248	Pugh Lewis	4th contract payment	17046.67	3409.33	20456.33
2249	DSK Engineering Services (Midlands) Ltd	Fence to Recreation Ground (2nd phase)	6470.00	1294.00	7764.00
D/D	South Derbyshire District Council	Rates	38.00		38.00
D/D	TalkTalk	Internet charges	20.50	4.10	26.60
D/D	British Gas	Supply to Village Hall	205.66	2.38	208.04

## 94 ACCOUNTS

### 94.1 Accounts for payment

Payment of the following accounts was authorised:

### 94.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
L Baxter	Village Hall lettings	735.00
Sport England	Grant towards pitch improvement project	58500.00
South Derbyshire District Council	S.136 grant	10369.00
S Warner Diet & Fitness	Use of Village Hall	70.00
Overseal Senior Section(Rangers)	Wreath	20.00
Overseal Pre-school	Use of Village Hall	1815.00

**94.3 Audit.** The Council's financial documents were inspected.

## 95 BUDGET FOR 2016/2017

The Council considered the report of the Clerk (copy attached to the official copy of the minutes).

RESOLVED:

(a) That the hire rate of the Village Hall be increased to £15.00 per hour with a maximum of £120.00 per day, and the charge for the Pre-school be increased to £20.00 per session, all other hire rates for the Village Hall to remain unchanged;

(b) That the charges for the Bowls Club remain at £300 subject to the club maintaining the green;

(c) That the charges for the use of the junior football pitches remain at £650 subject to a prompt payment discount of £100; and that the charge for the use of the upper pitch and changing facilities be settled later in the year;

(d) That the rent of allotments remain at £15 per plot for Burton Road allotments and the annual rent of the allotments at Lullington Road remain at £225;

(e) That no adjustment to the Repairs & Renewals Fund be made at present but that the unallocated amount be allocated to the repair of the changing rooms floor;

- (f) That Castele Consultancy be asked to prepare bids for grants to enable the repair of the changing rooms floor to take place, at an estimated fee of £500 to be met from the Repairs & Renewals Fund provision for the changing rooms floor;
- (g) That the provisional bookings made for the Summer Sports Programme be confirmed;
- (h) That a provision of £2000 be included in the budget for additional fitness equipment and that facilities for teenagers be added to the Forward Planning list;
- (i) That provision be included for the creation of an additional access to the recreation ground from Hallcroft Avenue in the sum of £6000;
- (j) That the future of the notice board at the church and provision of additional features at Daisy Lane be considered at the next meeting;
- (k) That a Precept of £27810.00 be levied for 2016/2017, being an increase of 3%.

## 96 COUNCILLORS' REPORTS

**96.1 Recreation Ground - litter.** It was reported that there was considerable litter in the hedge bottom adjacent to the bowling green, and near to the Youth Shelter. The Caretaker would be asked to empty the litter bin near to the Youth Shelter on a regular basis and the Litter Picker would be asked to retrieve as much as possible from the hedge.

A local resident had expressed an interest in deputising for the Litter Pickers during periods of their absence and the Clerk would contact him to confirm this.

Members mentioned that they had received complimentary remarks about one of the Litter Pickers.

**96.2 Blocked drain, Moira Road.** A drain near to 60 Moira Road appeared to be blocked as water ran straight over it. This would be referred to the County Council.

**96.3 Hallcroft Avenue - leaves.** There were many leaves on the surface of Hallcroft Avenue, making the surface slippery and potentially dangerous. Cllr P Murray would raise this with the District Council.

**96.4 Fence, Spring Cottage.** It was reported that 2 fences near to the electricity sub-station and the Hooborough Brook in Spring Cottage were in need of repair. To be referred to NWLDC.

**96.5 Industrial development, East Midlands Airport.** A major industrial estate was planned and there were concerns that this would attract HGV traffic along A.444 through the village to reach M 42. The planning authority would be asked to designate A 50 as the primary route.

**96.6 Football match.** A request had been received for a match to be arranged on the new pitch reflecting past members of teams which had played there, and refereed by a local person with the relevant connection. This was agreed in principle for 2017.

**96.7 Proposed netball court.** The possible site of the court had been pegged out for identification.

The meeting ended at 9.40 pm

**Chairman**