

# OVERSEAL PARISH COUNCIL

MINUTES of the Meeting of the Council held at the Village Hall, Overseal on Thursday 1 June 2017.

**Present:** Mrs C M Knight - Chairman  
Mr A W Cook, Mr R Cox, Mrs M Elton, Mr J Howes, and Mr S C Sharpe.

**Apologies for absence** were received from Mrs J Cunningham-Gardner, Mr M A Knight, Mrs R O'Brien, Mrs T-A Rogers and Cllr Mrs M E Hall (South Derbyshire District Council).

## 16 DECLARATIONS OF INTERESTS

None.

## 17 PUBLIC QUESTIONS AND ANSWERS

None.

## 18 MINUTES

The minutes of the Annual Parish Meeting held on 4 May 2017, copies of which had been previously circulated, were noted.

The minutes of the Annual Meeting held on 4 May 2017, copies of which had been previously circulated, were approved as a true record.

## 19 COUNTY, DISTRICT AND POLICE MATTERS

**19.1 District Council.** The car park condition had deteriorated still further, with access to a row of parking spaces at the rear being almost totally blocked by overgrown trees. Rubbish was being dumped regularly and rats were now evident as the rubbish included food waste. The District Council would be asked to schedule the Clean Team once a week to clear this.

The District Council had refused to collect some refuse collected by the Lengthsman from Burton Road as it included pieces of vehicles. Wider use of the green sack system may change this.

It had been suggested that the public toilets needed upgrading and the District Council would be asked to consider this.

**19.2 Police.** No response had been received from the Police about the concerns surrounding the development in Woodville Road.

**19.3 County Council.** A direction sign post at the junction of Woodville Road and Burton Road had been rotated so that the signs pointed in the wrong directions. A 40 mph sign at Acresford Road was broken and needed replacing.

## 20 CLERK'S REPORT

**20.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes). The legal formalities relating to the transfer of the electricity sub-station to Western Power Distribution would be chased.

**20.2 Forward Planning.** The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes).

- 20.3 Charges for DIY refuse disposal.** The charge of £3.00 per 25 kg for disposal of non-household waste had been dropped.
- 20.4 Footpath 31.** The County Council had asked their contractor to cut this path in June and had suggested that the Parish Council might supplement this with another cut later in the year if needed. While this was a welcome improvement, the timing of the first cut needed to be brought forward to early May as the path was already impassable because of overgrown vegetation.
- 20.5 Changing rooms floor.** The grant application had been submitted to the Football Foundation along with updated quotations from the companies who quoted previously, and the quotation from Uretek.
- 20.6 Street naming and numbering.** The District Council had received a request to address a site adjacent to Coppice Farm, Sealwood Lane, Overseal. The addresses suggested were Field View, Sealwood Lane and Woodland View, Sealwood Lane. These suggestions were accepted.
- 20.7 Contracts of employment.** New contracts had been drafted by Personnel Advice & Solutions Ltd, the HR Consultants to DALC. These were now in the correct form, including grievance and disciplinary procedures in line with the council's previous decisions, and would be discussed with the council's staff with a view to implementation. The cost involved was £100 plus VAT and the action was confirmed. If a disciplinary matter were to occur, the Members involved in the procedure would be supplied with copies, together with any other relevant documentation.

## **21 COUNCILLORS' INSPECTION REPORTS**

The reports were submitted and certain small items needed attention.

## **22 PLANNING APPLICATIONS**

**The following applications had been approved:**

0261 Retention of an underwater structure in an existing lake, 159 Moira Road

0280 Retention of a potting shed, chicken shed etc., land r/o 4 Park Road

0302 Listed building consent for the retention of the front door, and replacement windows etc., 36 Church Farm, Main Street.

**Applications for decision:**

0389 Creation of vehicular access and hardstanding, 36 Lullington Road. As the tree adjacent to the proposed access had been removed and visibility improved, no objection was raised to the proposal.

## **23 VILLAGE HALL MATTERS**

None.

## **24 WEBSITE**

The availability of allotments at Edward Street would be advertised.

## 25 ACCOUNTS

### 25.1 Accounts for payment

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
2430	Personnel Advice & Solutions Ltd	Prepare revised contracts of employment	100.00	20.00	120.00
2431	S Ruddle	Caretaker	542.07		542.07
2432	E Evans	Litter	128.20		128.20
2433	J M Summerfield	Litter	112.50		112.50
2435	K H Packaging & Disposables Ltd	Cleaning materials	137.24	27.45	164.69
2436	PHS Group	Sanitary disposal from Village Hall	258.70	51.74	310.44
2437	DSK Engineering Services (Midlands) Ltd	Repairs to the notice board & installation of downspout covers at the Village Hall	570.00	114.00	684.00
2438	Yee Group Ltd	Repairs to intruder alarms in the Pavilion	149.70	19.94	179.64
D/D	TalkTalk	Internet charges	19.95	3.99	23.94
D/D	NEST	Pension contributions	25.42		25.42

### 25.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
S Ruddle	Village Hall lettings (April)	555.00
South Derbyshire District Council	Precept (1st instalment) & Council Tax Support Grant	17401.00
S Warner	Use of Village Hall	210.00
SSE	Refund of gas account	1138.39
Overseal Pre-school	Use of Village Hall	2120.00
Overseal Memorial Bowls Club	Rent of Pavilion & green	150.00
S Ruddle	Village Hall lettings (May)	1072.50

**25.3 Audit.** The Council's financial documents were inspected.

## 26 COUNCILLORS' REPORTS

**26.1 Footpath No 1, Woodlands Road.** The hedge on one side of the right of way had been cut back, but the other had not. The Clerk would write to the relevant occupier.

**26.2 Trailer tents, Squirrel Walk.** Complaints had been received that trailer tents were being sold or rented from land at Squirrel Walk, and that this prevented people from using their parking spaces on occasion. The District Council's Enforcement Officer would be asked to check whether the business use required planning permission.

**26.3 Lamp post, Squirrel Walk.** A lamp was not working and would be reported to the County Council.

- 26.4 Traffic speeds, Main Street.** The Police had been asked to arrange speed checks in Main Street, but it was not known whether this had been done. In view of the speed of traffic in Main Street, the Clerk would ask for them to be undertaken.
- 26.5 Parking, Burton Road.** HGVs were parking on the white lines opposite the supermarket; the Police would be asked to deal with this.
- 26.6 Footpath, Spring Cottage.** Ashby Woulds Town Council would be informed that a right of way in Spring Cottage was blocked by large quantities of grass cuttings, preventing access.
- 26.7 Parkletics.** A meeting with the company had taken place at which they had explained their approach to encouraging people to improve their fitness. It was based on a phone app, allowing competition among people or registering improvements by individuals. The equipment which would be used could be sited in a small space and other local councils had shown an interest. This would be kept in mind when the S.106 money became available.
- 26.8 Litter bin, Shortheath.** The District Council's bin had now completely disintegrated and they would be asked again to replace it.
- 26.9 Recreation ground mowing.** It was reported that the District Council's mowing regime was inconsistent, with areas mown on one occasion but omitted on the next. The District Council would be asked to regularise it.
- 26.10 Pavilion.** The use of the Pavilion for meetings etc would be advertised on the local Facebook Page and the website. The Clerk would arrange a system of bookings and caretaking.

## **27 CIVIC AWARD**

A candidate for a Civic Award had been identified and the Award would be arranged for the Gala Day.

## **28 EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the Press and public be excluded from the meeting during consideration of the following item in pursuance of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

## **29 CHANGING ROOMS FLOOR**

The Council considered the report of the Clerk (copy attached to the official copy of the minutes). A decision on the grant application to the Football Foundation was awaited, but it was hoped that the work could be carried out in July in time for the new season. Decisions required would include accepting the most favourable quotation and appointing Structural Design Associates to oversee the project.

RESOLVED: That authority be delegated to the Chairman and Vice-Chairman to determine these matters and to make any associated decisions to enable the project to be commenced as soon as possible.

The meeting ended at 8.35 pm

**Chairman**