

OVERSEAL PARISH COUNCIL

MINUTES of the Annual Meeting of the Council held at the Village Hall, Overseal on Thursday 3 May 2012.

Present: Mrs C M Knight - Chairman
Mr R Cox, Mr R J Forsyth, Mrs S Jones, Mr M A Knight, Mrs R O'Brien, Mr M S Patrick and Mr S C Sharpe.

In attendance: Cllrs Mrs M E Hall and S Frost (South Derbyshire District Council).

Apologies for absence were received from Mr D Baldaro, Cllr C Jones and Mr D McMillan (PCSO).

1 DECLARATIONS OF INTERESTS

None.

2 PUBLIC QUESTIONS AND ANSWERS

None.

3 ELECTION OF CHAIRMAN.

Mrs C M Knight was unanimously re-elected Chairman of the Council for the ensuing year.

4 Election of Vice-Chairman.

Mr M S Patrick was unanimously re-elected Vice-Chairman of the Council for the ensuing year.

5 MINUTES

The minutes of the meeting held on 5 April 2012, copies of which had been previously circulated, were approved as a true record, subject to the correction of an amount of VAT paid in respect of the refurbishment of the toilets to £3764.35.

6 Appointment of Committees

RESOLVED: That the following Committees be appointed:

Disciplinary Committee. (To deal with dismissal of an employee, should the case arise) - Vice-Chairman, Mrs R O'Brien and Mr M A Knight.

Appeals Panel (to hear any appeals on disciplinary matters) – Chairman, Mr D Baldaro and Mr S C Sharpe.

Two members to act as local contacts in the event of a major emergency – Mrs G Edwards (subject to her being willing to continue) and Mrs C M Knight

7 Appointments to outside bodies

RESOLVED: That the following appointments be made to outside bodies:

Heart of the Forest Forum	Mr M A Knight
Overseal Primary School Governor	Chairman of the Council
Police Liaison Committee	Chairman of the Council, with Mr M S Patrick or Mr S Sharpe acting as deputies
Netherseal, Overseal and Lullington Charity	Mrs C M Knight
New Albion Liaison Committee	Mr M A Knight
Linton Area Committee	Chairman and Vice-Chairman

8 COUNTY, DISTRICT AND POLICE MATTERS

- 8.1 District Council.** A site visit had been proposed in respect of the planning application for an extension at Georgeland House, Green Lane. The Chairman referred to the large amount of litter on the verges of the A.444 and suggested that a joint approach with Acresford and Ashby Woulds may prove fruitful in overcoming the problem. One of the garages at Valley Road had been blocked persistently by a resident parking his car in such a way as to obstruct the entrance. This would be referred to the District Council for action.
- 8.2 Police.** The Clerk read crime statistics provided by the PCSO, indicating a relatively low crime rate compared to some other areas.
- 8.3 County Council.** The defective drain in Woodville Road appeared to have been dealt with satisfactorily, after several years. Potholes were reported in several roads and would be referred to the County Council for repair.

9 CLERK'S REPORT

- 9.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes).
- 9.2 Caravan site, Park Road.** The Enforcement Officer had reported that the decision on the enforcement notice appeal had been delayed because of changes to the National Planning Policy Framework, but that the Inspector had given both sides the opportunity to make comments following those changes. A decision was expected in the next few weeks.
- 9.3 Land at Manor School View.** The Clerk had obtained a copy of the restrictive covenants imposed as part of the transfer of the Council's former land, which included the duty of the Developer to construct a path across the site. The Developer's attention would be drawn to this obligation and they would be requested to comply with the covenant without delay.
- 9.4 'No Through Road' sign, Sealwood Lane.** A sign had now been installed and it was expected that the street nameplates would be installed shortly.
- 9.5 Newsletter.** This matter was deferred to the next meeting to enable members to consider the implications of preparation and delivery of a regular Newsletter.
- 9.6 Emergency lighting at the Village Hall.** Following completion of the annual safety checks on the electrical systems at the Village Hall, the contractors had strongly recommended that additional emergency lighting be provided at the route from the computer rooms. An additional quotation would be obtained for consideration at the next meeting.
- 9.7 Request for refund of fee.** The Council previously agreed to give a 50% reduction in the fee for a craft event to be held at the Village Hall. The organiser had requested a refund of the remaining £20 as building works were going on and the event was very poorly attended. Under the circumstances, a full refund would be made.
- 9.8 Community and Planning Briefing.** The District Council was running a series of training events specifically for Parish Councils, providing a 'Rough guide to planning'. It concerned the role of Parish Councils in the notification process. The events were to be held at:

Civic Offices, Swadlincote – Wednesday 30 May from 6.15 pm

Hilton Village Hall – Monday 28 May from 6.30 pm

Melbourne Leisure Centre – Monday 11 June from 6.15 pm.

The Chairman and Mr S C Sharpe would attend the event at Swadlincote.

- 9.9 Annual Civic Council.** The District Council had invited two representatives to attend the inauguration of the new Chairman at the Town Hall on Tuesday 29 May at 6 pm, followed by a buffet and drinks at Sharpes Pottery. Noted.

10 PLANNING APPLICATIONS

The following applications had been approved:

0147 Erection of a conservatory at 'Barncroft', Green Lane

0215 Conservatory, 31 Moira Road

0068 Stable block, Sealwood Lane.

Application for decision:

0298 Extension, Georgeland House, Green Lane. This application would mainly affect the immediate neighbours. It was noted that several changes had been made to the design to accommodate the difficulties which had led to the previous refusal. No other comment would be made pending the proposed site visit.

11 ACCOUNTS

11.1 Accounts for payment

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
1815	I Fraser	Internal Audit Fee	150.00		150.00
1816	L Baxter	Caretaker	526.33		526.33
1817	J M Summerfield	Litter	58.56		58.56
1818	T Stewart	Litter	243.20		243.20
1819	A & J Bartlett Ltd	Safety check, repairs & PAT testing	821.75	164.35	986.10
1820	J E White	Reimburse cost of replacing monitor	104.96	20.98	125.94
D/D	British Gas	Electricity to Village Hall	196.34	39.27	235.61
D/D	TalkTalk	Internet charges	23.95	4.79	28.74
D/D	South Derbyshire District Council	Rates	36.00		36.00

11.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
L Baxter	Village Hall lettings	390.00
Overseal Memorial Bowls Club	Rent of green	300.00
HMRC	VAT refund	4044.33

- 11.3 Audit.** The Council's financial documents were inspected.

- 11.4 Accounts for 2011/2012.** The Council considered the Receipts & Payments Account for 2011/2012, the quarterly report of the Clerk and Responsible Financial Officer, the report of the Internal Auditor and the Annual Return (copy attached to the official copy of the Minutes).

RESOLVED:

- (a) That the Accounts for the year be approved;
- (b) That the report of the Internal Auditor be received and that it be noted that no actions were required;
- (c) That the Chairman be authorised to sign the Annual Return for submission to the District Auditor.

12 COUNCILLORS' REPORTS

- 12.1 Queen's Jubilee Celebrations.** The football teams would be alerted to the events to ensure that they did not use the grounds. The same would apply to certain other events in May.
- 12.2 Planting of roundabout.** The cost of establishing two flower beds on the roundabout would be obtained as a possible source of sponsorship had been identified.
- 12.3 Football pitch.** The seeding of the top pitch last year had not been satisfactory, mainly due to the dry Spring and Summer. The advice of the District Council would be sought.
- 12.4 National Forest tree planting off Lullington Road.** No security had yet been installed and the National Forest would be pressed to deal with this urgently.
- 12.5 Refurbishment of the toilets at the Village Hall.** Several complements had been received about the standard of this work.
- 12.6 Bowls Club parking.** A photograph of very bad parking at the junction of Woodville Road and Hallcroft Avenue was produced and the Bowls Club would be asked again to use the Village Hall car park.
- 12.7 Proposed gypsy caravan site, Shortheath.** Mr Knight reported that he had attended the hearing but that it had been adjourned as the evidence had not been completed.
- 12.8 Telephone box, Shortheath.** It was suggested that some use ought to be found for this redundant red telephone box; it would be considered at the next meeting.

14 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That the Press and public be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 during consideration of the following items on the grounds that publicity would be prejudicial to the public interest.

15 FINANCIAL REPORT FOR 2012/2013

The Council received the report of the Clerk giving a forecast of the probable year-end position for the current financial year, which was satisfactory.

The meeting ended at 8.50 pm

Chairman