

OVERSEAL PARISH COUNCIL

MINUTES of the Annual Meeting of the Council held at the Village Hall, Overseal on Thursday 9 May 2013.

Present: Mrs C M Knight - Chairman
Mr R Cox, Mr D M Holloway, Mrs S Jones, Mr M A Knight, Mrs R O'Brien, Mr M S Patrick, Mr S C Sharpe and Mr I Sheppard.

In attendance: Cllr Mrs M E Hall and Cllr S Frost (South Derbyshire District Council), Cllr Mrs K Lauro (Derbyshire County Council) and Mr D McMillan, PCSO and PC W Carrera.

Apologies for absence were received from Mrs Heather Wheeler MP.

1 DECLARATIONS OF INTERESTS

Mr R Cox declared an interest in planning application no. 0299 – garage at 6, Grange Farm, Acresford Road, Overseal.

2 PUBLIC QUESTIONS AND ANSWERS

None.

3 ELECTION OF CHAIRMAN

Mrs C M Knight was unanimously elected Chairman of the Council for the ensuing year.

4 ELECTION OF VICE-CHAIRMAN

Mr M S Patrick was unanimously elected Vice-Chairman of the Council for the ensuing year.

5 MINUTES

The minutes of the meeting held on 4 April 2013, copies of which had been previously circulated, were approved as a true record.

6 CO-OPTION OF MEMBER

The Clerk reported expressions of interest from three local residents.

RESOLVED: That Mr R Hart be co-opted to membership of the Council.

(Mr Hart signed the Declaration of Acceptance of Office and joined the meeting.)

7 APPOINTMENT OF COMMITTEES

RESOLVED: That the following Committees be established and the membership be as follows:

Disciplinary Committee. (To deal with dismissal of an employee, should the case arise) - Vice-Chairman, Mrs R O'Brien and Mr M A Knight.

Appeals Panel (to hear any appeals on disciplinary matters) – Chairman, Mr I Sheppard and Mr S C Sharpe.

Two members to act as local contacts in the event of a major emergency – Mrs G Edwards (subject to her being willing to continue) and Mrs C M Knight

8 APPOINTMENTS TO OUTSIDE BODIES.

RESOLVED: That the following appointments be made to outside bodies:

Heart of the Forest Forum	Mr M A Knight
Overseal Primary School Governor	Mr D Holloway

Police Liaison Committee	Chairman of the Council, with Mr M S Patrick or Mr S Sharpe acting as deputies
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(Note: This body had not met for some time and the Clerk would enquire whether it still existed or whether it had been combined with another body).

Netherseal, Overseal and Lullington Charity	Mrs C M Knight
New Albion Liaison Committee	Mr I Sheppard
Safer Neighbourhoods Partnership meetings	Chairman and Vice-Chairman

9 COUNTY, DISTRICT AND POLICE MATTERS

9.1 District Council. The District Councillors gave a number of updates on planning matters. The caravan park at Park Road was currently under urgent investigation because the number of caravans exceeded permitted numbers; unless the excess caravans were removed promptly, enforcement action would be taken. The premises at Coronation Street had now been boarded up and further action was not needed. A drainage problem at Park Road was also being investigated.

9.2 Police. The crime statistics for April were submitted, and continued to be low. Mr McMillan referred to the recent restorative justice which had been undertaken and he was aware that some Members considered that the time spent on public work was insufficient. However, he explained that the two youths concerned had behaved themselves since and that he believed that the action taken had achieved the desired effect.

9.3 County Council. Cllr Mrs Lauro reported that many changes were likely at the County Council. Committee memberships were currently being sorted out and she would chair a Scrutiny Committee. Her aim was to improve services for the area, though budget restrictions could affect this. She was informed of certain current issues, notably the improvements to the A.444. The pedestrian refuge planned for the road outside the Supermarket was essential and it was hoped that the suggested traffic lights at the church crossroads would be installed. HGVs continued to use Woodville Road, and the need to modify the weight restriction order to remove the exemption for high vehicles was apparently not understood by County Council Officers. She undertook to look into these matters.

Members referred to the water leak in Main Street, which had followed pipe repairs by South Staffordshire Water. The reinstatement had failed and neither the water company nor the County Council had remedied the problem. The Clerk was asked to write to the County Council to press them to deal with this matter urgently.

10 CLERK'S REPORT

10.1 Progress report. A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes). The District Council would be asked for a progress report on land at Manor School View.

10.2 Football pitches, 2013/2014 season

Applications to use the two pitches had been received as follows:

Lower pitch:

- 'Overseal Thunder' – teams of under 7s and under 9s – Saturday mornings and training on Thursday evenings. They wished to set out three small pitches covering the area currently occupied by the lower pitch and to use the storage in the old changing rooms, and the toilets in the new changing rooms.
- The former junior team run by Mr A Jackson.

Upper pitch:

- Gresley – two teams (Under 12s and Under 15s) playing on alternate Sundays.
- St Matthews FC – adult team – one team only, playing on Saturday afternoons.

It was also suggested that the Council should delegate an appropriate person to inspect pitches when necessary to determine whether they were fit for play, especially during periods of bad weather. Members reported that the work carried out recently by the District Council had improved the top pitch considerably.

RESOLVED:

(a) That pitch allocations for the 2013/4 season be:

Upper pitch: Gresley – both teams on alternate Sundays and St Matthews FC (Saturdays)

Lower pitch: That discussions be held with both organisers as it appeared that their requirements were mutually incompatible.

(b) That charges of £300 per team be made for each of the teams using the top pitch, subject to a £50 discount for each team for prompt payment; and that the level of charges for the bottom pitch be included in the discussions with the organisers, but that £150 for the group of children's teams and £250 for the team run by Mr Jackson be considered as a guide.

10.3 Rights of Way. The County Council had confirmed that £385 would be available for minor maintenance for this financial year. This had been the same for several years and the County Council had previously rejected requests for increases to allow more work to be done under this scheme. Mr Knight reported that a local footpaths group had been established and would work in co-operation with the Parish Council in maintaining and improving rights of way.

10.4 Meetings. It was agreed to schedule Council meetings for 2013/4 as follows:

June 6	December 5
July 4	January 9
August 1	February 6
September 5	March 6
October 3	April 3
November 7	May 1

10.5 Allotments, Lullington Road. The Clerk reported that he had received copy correspondence from the former secretary of the Allotments Association indicating that there had been a change of Officers. Mr Sheppard informed the Council of the new Chairman and Secretary and that the office of Treasurer was currently vacant but would be filled shortly.

10.6 Half term sports event. The District Council was proposing to put on an event involving new equipment, at no cost to the Parish Council or participants, during the May half term holiday. This was welcomed and members asked that suitable advertising of the vent be provided.

10.7 Village Games. Present information was that the event was in abeyance pending a new appointment at the District Council. Noted.

11 PLANNING APPLICATIONS**The following applications had been approved:**

0085 Extension, 24 Bailey Avenue

0102 Replacement of existing shop front, Co-operative Retail Services, 67 Burton Road

0153 Extension, 64 Lullington Road

0155 Extension, 21 Moira Road

Applications for decision:

0287 Extensions, 6 Manor School View. Supported

0299 Erection of a garage, 6 Grange Farm, Acresford Road. Supported.

(Mr R C Cox declared an interest in this application and left the room while discussions a voting took place).

12 ACCOUNTS**12.1 Accounts for payment**

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
*1922	L Baxter	Caretaker	457.36		457.36
*1923	J M Summerfield	Litter	59.48		59.48
1924	T Stewart	Litter	185.70		185.70
1925	South Derbyshire Community Transport	Donation	50.00		50.00
1926	South Derbyshire District Council	Litter picking stick	12.50	2.50	15.00
1927	I Fraser	Internal audit fee	150.00		150.00
1928	A&J Bartlett Ltd	Electrical safety checks & replace heater in Pavilion	522.35	104.47	626.82
1929	KH Packaging & Disposables Ltd	Cleaning & toilet supplies	90.26	18.05	108.31

D/D	TalkTalk	Internet charges	24.50	4.90	29.40
D/D	South Derbyshire District Council	Rates	36.00		36.00

* These accounts had been paid between meetings as they were urgent.

12.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
L Baxter	Village Hall lettings	190.00
HM Revenue & Customs	VAT refund	493.16
Clubs Complete	Use of Village Hall	200.00
South Derbyshire District Council	Toilets refund	1079.77

12.3 Audit. The Council's financial documents were inspected.

12.4 Quarterly accounts. The Clerk submitted the report for the quarter ended 31 March 2013 and the Receipts and Payments Account as at 31 March 2013. The report was approved.

12.5 Audit. The report of the Internal Auditor on the accounts for the year ended 31 March 2013 was considered and no action was considered necessary.

12.6 Annual Return. The Clerk submitted the Annual Return for the accounts for the year ended 31 March 2013.

RESOLVED: That the accounts be approved and the Chairman authorised to sign the Annual Return.

13 COUNCILLORS' REPORTS

138.1 Dog bin, Hallcroft Avenue. The hinge had not been repaired and needed attention.

138.2 Website – Members' signatures. The signatures of all Members would be removed from the Declarations of Interests on the website.

138.3 Building works, r/o 149 Woodville Road. The Chairman reported that planning permission had previously been granted for a bungalow, but that the developers had acquired additional land and commenced work by creating a stone surface. The Enforcement Officer had visited the premises and certain changes had been made as a result. He would be exercising a watching brief on the development.

138.4 Bowls Club. It was reported that at a recent match, the Club had erected notices asking that cars be parked in the Village Hall car park and that this request had largely been adhered to. This made road safety much better and reduced any inconvenience to residents. The Clerk was asked to thank the Club for their co-operation.

The meeting ended at 9.05 pm

Chairman