

OVERSEAL PARISH COUNCIL

MINUTES of the Annual Meeting of the Council held at the Village Hall, Overseal on Thursday 5 May 2016.

Present: Mrs C M Knight - Chairman
Mr A W Cook, Mr R Cox, Mrs J Cunningham-Gardner, Mrs M Elton, Mrs S Jones, Mr M A Knight, Mrs R O'Brien and Mr S C Sharpe.

In attendance: Cllr P Murray (South Derbyshire District Council) and Cllr Mrs K Lauro (Derbyshire County Council).

Apologies for absence were received from Mr M S Patrick.

1 DECLARATIONS OF INTERESTS

None.

2 PUBLIC QUESTIONS AND ANSWERS

None.

3 ELECTION OF CHAIRMAN

RESOLVED: That Mrs C M Knight be re-elected Chairman of the Council for the ensuing year.

4 ELECTION OF VICE-CHAIRMAN

RESOLVED: That Mr M S Patrick be re-elected Vice-Chairman of the Council for the ensuing year.

In view of Mr Patrick's current illness, the Council considered that additional support for the Chairman should be in place.

RESOLVED: That Mrs S Jones support the Chairman for the time being.

5 MINUTES

The minutes of the meeting held on 7 April 2016, copies of which had been previously circulated, were approved as a true record subject to minute no. 126.2 (Trees) being corrected to show that the replacement of the tree on the recreation ground be located on Woodville Road where the cherry tree had been removed.

6 APPOINTMENT OF COMMITTEES

Disciplinary Committee. (To deal with dismissal of an employee, should the case arise) - Vice-Chairman, Mrs R O'Brien and Mr M A Knight.

Appeals Panel (to hear any appeals on disciplinary matters) – Chairman, and Mr S C Sharpe.

Two members to act as local contacts in the event of a major emergency – Mrs G Edwards (subject to her being willing to continue) and Mrs C M Knight

7 REPRESENTATIVES ON OTHER BODIES

Heart of the Forest Forum

Mr M A Knight

Overseal Primary School Governor

No nomination - the organisation no longer required a governor from the Parish Council

Safer Neighbourhoods Partnership	Chairman of the Council, with Mr M S Patrick or Mr S Sharpe acting as deputies
Netherseal, Overseal and Lullington Charity	Mrs C M Knight (appointed until October 2017)
New Albion Liaison Committee	Mr G S Knight
Linton Area Committee	Chairman and Vice-Chairman, with Mrs S Jones acting as deputy.

8 COUNTY, DISTRICT AND POLICE MATTERS

- 8.1 District Council.** Cllr P Murray reported that confirmation of phase 1 of the Local Plan was in the pipeline and would be followed by phase 2. The Council housing development at Lullington Road would start shortly.

The development at the rear of 149 Woodville Road continued to cause many problems, to the extent that buses could not get past the entrance when vehicles were parked on the opposite side of the road, which was normally the case. A number of enforcement actions were being undertaken and pursued. Repairs to the wall at Moira Road were nearing completion.

In answer to questions, Cllr Murray would check why the mowing of the grass area at Bailey Avenue had been done so poorly, with the daffodils being cut down but the grass left. This was not the first time this sort of thing had happened. The repairs to the car park were still not started, and Cllr Murray had been informed that they were 'on the list'.

Cllr Murray was thanked for his assistance in securing action to adopt the land at Manor School View; it was hoped that this might finally be completed. Also the repairs to the garages at Bailey Avenue had now been done.

- 8.2 Police.** The crime statistics for April were presented, showing an increase in damage to cars and property. Members considered that this was largely due to the lack of uniformed Officer cover; there had been only one uniformed Officer on duty for the whole of South Derbyshire recently. The monthly crime figures for the last 2 years would be requested, along with the numbers of uniformed Officers on duty at the relevant times.

- 8.3 County Council.** No matters were raised.

9 CLERK'S REPORTS

- 9.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes). Some progress was being made regarding the land at Manor School View. The Church had discussed the notice board outside the church and had recommended that it be retained and repaired as necessary. The cost of replacing the left-hand panel with a similar design, but which allowed the access door to open in a convenient manner, and renovating the remainder would be ascertained.

- 9.2 Forward Planning.** The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes). The Footpaths Group had enquired whether access to the recreation ground could be obtained from Hallcroft Avenue; a key to the existing gate was available but a small elder tree would have to be removed.

It was agreed to proceed with installation of the new access as included in the budget for the current year. When the exact cost was known, the possibility of a contribution from the Gala Committee would be revisited.

9.3 Civic Council Meeting. The District Council had invited a representative of the Council to attend this meeting, at which the new Chairman would be elected. It would take place on Thursday 26 May at 6 pm at the Town Hall, The Delph, Swadlincote, followed by a buffet and drinks at Sharpes Pottery. Noted.

9.4 Provision of defibrillator. The council asked at the last meeting that the implications of acquiring a defibrillator to be securely attached to the outside of the Village Hall be investigated. The Chairman reported that the one at the surgery had not been used in the eight years it had been available, and that such equipment was only of use in specific, narrow circumstances. If required, this could be relocated inside the Village Hall at no cost.

The Co-op nationally were offering to provide such equipment free of charge outside their stores and it was considered that this would be a sensible choice as the premises were situated on a main road and would be easily accessible. Staff would also be available for much of the time if assistance were needed.

CPR training was also suggested as a way of increasing responses to such emergencies and training was thought to be available through the Red Cross, St John Ambulance, the British Heart Foundation and similar organisations; this could be put on during the school holidays and the Village Hall could be offered free of charge.

It was agreed to decline the offer of relocating the equipment from the surgery to the Village Hall.

9.5 Police cover. The council were concerned that no officers were allocated to Area 6, which included Overseal, but that reliance was placed solely on the PCSO. The Police had replied that allocation of Officers was based on the crime rates of the various areas and that Area 6 had a sufficiently low crime rate that it could be patrolled by the PCSO. If enforcement was required, it could 'be deployed immediately from Swadlincote in the form of reactive Police Officers and should an enquiry turn into an investigation, a PC would be provided from the Neighbourhood Team'.

9.6 Request for concessionary charge for the Village Hall. The Samoyed Rescue Society Fun Day used the Village Hall for their main fund-raising event which ran from 9.30 am - 4.00 pm; they had previously been charged £60 for the day (6.5 hours). Based on the new charge of £15 per hour, this would increase to £97.50 and they requested a concessionary rate. After due consideration, the request was declined.

9.7 Painting Village Hall fence. The Community Payback personnel had started the painting of the fence in front of the Village Hall, the public toilets and part of the fence in front of the Pavilion. It would take several Saturdays to complete, with the Council paying for the materials used. Unfortunately, work was taking place to install the connection line to the solar farm, involving digging up the verge outside the Village Hall, and no prior notice had been received; the painting had therefore been suspended for this weekend.

- 9.8 Football pitch - fence to training area.** Requests for the fence to the training area - the area immediately at the rear of the Village Hall - to be removed to allow use of that area had been reviewed and the contractors had now re-sited the fence, mown the grass and tidied up the area, which would then remain open to the public. A dogs group would be the first to use the area and had been asked not to use vehicles on the land and to take care of the drain run through the centre, which was sanded and seeded. This needed to be protected until it matured sufficiently. Several holes were evident on the line of the drain and the contractor would be asked to repair them.

The drain down the embankment had now been repaired by the contractor and, as no other pipes were found, there should be no additional cost to the Council.

- 9.9 Derbyshire and Derby Minerals Plan.** The plan was now being developed, following comments made some time ago. Current papers were on hydrocarbons and Sand and Gravel Methodology; others would be published by the end of April, and would include Vision and Objectives. This matter had last been considered in May 2015, when it was reported that:

The various papers dealt with the present extraction permissions, future demand, and the likely impact on communities. They covered aggregate crushed rock, building stone, cement, industrial limestone and particularly the limitation of extraction in the Peak District. Most of the deposits were in the northern half of the county together with sand and gravel in the Trent Valley. None of these impinged directly on Overseal, but there was always the transportation element to consider.

- 9.10 Temporary speed limits and road closures.** These measures to permit surface dressing could interfere with the Gala Day and the County Council would be asked to avoid that period.
- 9.11 Possible telephone mast.** An informal consultation had been received about the siting of a telephone mast on farmland off Acresford Road. Provided the design was of the modern type rather than open lattice-work, the proposal would be acceptable in principle.

10 PLANNING APPLICATIONS

Applications for decision:

0297 Erection of a steel framed building, 127 Burton Road. Following consultation with Members between meetings, a response of 'No objection' was sent.

0327 Erection of a two storey detached house, land adj.3 Acresford Road. The Council was concerned about traffic at the junction of A.444 with Moira Road and with parking provision. This required access close to the junction and the adequacy of provision was questioned.

0393 Single storey extension, 6 Moira Road. No objection.

The following application had been approved:

0297 Erection of a steel framed building, 127 Burton Road. The District Council had no objection to the development and did not require a planning application to be submitted. However, it must be used in connection with agriculture.

The following application had been withdrawn:

0099 Erection of 38 dwellings, Valley Road

11 VILLAGE HALL MATTERS

None.

12 WEBSITE

None.

13 ACCOUNTS**13.1 Accounts for payment**

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
2282	KH Packaging & Disposables Ltd	Cleaning materials	19.09	3.82	22.91
2283	S Ruddle	Caretaker	500.45		500.45
2284	J M Summerfield	Litter	79.40		79.40
2285	E Evans	Litter	111.40		111.40
2286	J E White	Reimburse cost of paint, brushes etc. For Village Hall fence	167.89	33.57	201.46
2287	Derbyshire Children's Holiday Centre	Donation	50.00		50.00
2288	I Fraser	Internal audit fee	150.00		150.00
2289	Ian Stone Gardening Services	Install and plant planter at Burton Road	127.50		127.50
2290	A & J Bartlett Ltd	Electrical repairs to pavilion	70.00	14.00	84.00
2291	Plantscape	New planter for Burton Road	395.00	79.00	474.00
2292	Peach Properties	Plumbing repairs to Village Hall	65.00		65.00
D/D	South Derbyshire District Council	Rates	38.00		38.00
D/D	TalkTalk	Internet charges	18.00	3.60	21.60
D/D	Southern Electricity	Electricity to Village Hall	554.82	110.96	665.78

13.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
S Ruddle	Village Hall lettings	840.00
Overseal Allotments Association	Rent of allotments at Lullington Road	225.00
S Warner	Use of Village Hall	120.00
Overseal Pre-school	Use of Village Hall	1410.00
HM Revenue & Customs	VAT refund	1686.47

13.3 Audit. The Council's financial documents were inspected**13.4 Accounts for 2015/2016.** The Council considered the report of the Clerk & Responsible Financial Officer for the year ended 31 March 2016. No matters were raised.**13.5 Internal Auditor's report.** The report was satisfactory and there were no matters which the Auditor wished to draw to the Council's attention.

13.6 Annual Return.

RESOLVED:

- (a) That the Annual Governance Statement be approved;
- (b) That the Annual Accounting Statements be approved;
- (c) That the Annual Return be signed by the Chairman and published as required.

14 COUNCILLORS' REPORTS

- 14.1 Inspection of Council land.** The Clerk reported that he had discussed the Risk Assessment document with the Chairman as requested at the last meeting and that they considered that as part of this, Council land should be inspected regularly. Members did inspect areas informally already, but a formalised process would provide evidence of this if an event were to arise. It was agreed that initially a joint inspection by several members would take place to establish a common approach and that subsequently, inspections of the recreation ground, play equipment, MUGA, Village Hall grounds etc would take place monthly. These would be reported at the following Council meeting and filed with the Council's records. Annual inspections of the interior of the Village Hall, changing rooms and Pavilion would also be conducted on a similar basis.
- 14.2 Fence near the embankment.** The Contractor would be asked whether this could be re-sited in time for Gala Day.
- 14.3 Former Robinson Dowler site.** Engineering operations on this land appeared not to have the necessary planning permission or other sanctions. The Environment Agency, South Derbyshire District Council and North West Leicestershire District Council had all been contacted and were investigating.
- 14.4 Play/fitness equipment for teenagers.** This item would be added to the Forward Planning report and included in the agenda for the next meeting. The promised outside table-tennis table had not yet arrived.
- 14.5 Contact list.** The Clerk was asked to circulate a list of contacts for such things as potholes, planning infringements etc. for members to use when problems occurred.
- 14.6 Gorsey Lees repairs.** It was agreed to provide 16 tonnes of stone to enable the residents to effect repairs to the surface of this private road, as in previous years.
- 14.7 Use of Village Hall computer facilities.** Dig-It were to provide free IT classes to local residents and had requested permission to use the computers at the Village Hall. It was agreed to allow this and to make no charge, subject to Overseal residents being given priority if the classes should be over-subscribed.
- 14.8 Maintenance of rights of way.** Footpaths 18 and 19 would require clearing shortly. The proposed development at Acresford Road included use of footpath 24 to Moira Road as a means of children going to school. It followed that they would also use footpath 18, and both paths needed to be provided with a similar surface to those at Daisy Lane. The District Council would be asked to include this in the planning conditions.

The meeting ended at 9.10 pm

Chairman