

OVERSEAL PARISH COUNCIL

MINUTES of the Annual Meeting of the Council held at the Sports Pavilion, Woodville Road, Overseal on Thursday 4 May 2017.

Present: Mrs C M Knight - Chairman
Mr A W Cook, Mr R Cox, Mrs J Cunningham-Gardner, Mrs M Elton, Mr J Howes, Mr M A Knight, Mrs R O'Brien and Mr S C Sharpe.

In attendance: Cllr Mrs M E Hall (South Derbyshire District Council).

Apologies for absence were received from Mrs T-A Rogers, Cllr Mrs K Lauro (Derbyshire County Council), Cllr P Murray (South Derbyshire District Council, and Mr D McMillan, PCSO.

1 DECLARATIONS OF INTERESTS

Mrs M Elton declared an interest in minute no. 11 (Planning applications, application no. 0398 Erection of a dormer bungalow, land r/o 9 Coronation Street) and took no part in the discussion or voting thereon.

Mr M A Knight declared an interest in minute no. 9.8 (Use of Sports Pavilion) and took no part in the discussion or voting thereon).

2 PUBLIC QUESTIONS AND ANSWERS

A resident asked a number of questions concerning planning application no. 0398, erection of a dormer bungalow on land r/o 9 Coronation Street. Her property abutted the application site and she pointed out that the plans as submitted did not show her kitchen extension, which reduced the distance between the buildings by 3.82 metres; the level of her land was approximately 0.6 metres below that of the application site and the application said that there were no trees or hedges on the site whereas there were some conifers. While she did not oppose the application, she had been unable to obtain information from the District Council and wanted to know how far the new building would be from the common fence.

She was assured that these comments would be taken into account when the application was discussed late in the meeting.

3 ELECTION OF CHAIRMAN.

RESOLVED: That Mrs C M Knight be elected as Chairman of the Council for the ensuing year.

4 ELECTION OF VICE-CHAIRMAN

RESOLVED: That Mr A W Cook be elected Vice-Chairman of the Council for the ensuing year.

5 MINUTES

The minutes of the meeting held on 4 April 2017 were confirmed as a true record.

6 APPOINTMENT OF COMMITTEES

RESOLVED: That the following Committees be appointed:

Disciplinary Committee. (To deal with dismissal of an employee, should the case arise) - Vice-Chairman, Mrs R O'Brien and Mr M A Knight.

Appeals Panel (to hear any appeals on disciplinary matters) – Chairman, and Mr S C Sharpe.

Two members to act as local contacts in the event of a major emergency – Mrs G Edwards (subject to her being willing to continue) and Mrs C M Knight

7 APPOINTMENTS TO OUTSIDE BODIES

RESOLVED: That the following appointments be made:

Heart of the Forest Forum	Mr M A Knight
Safer Neighbourhoods Partnership}	Chairman of the Council, with
Linton Area Committee }	Mr S Sharpe acting as deputy
Police Liaison Committee }	

(Note: These bodies meet on the same evening in sequence)

Netherseal, Overseal and Lullington Charity	Mrs C M Knight (appointed until October 2017)
New Albion Liaison Committee	Mr G S Knight

8 COUNTY, DISTRICT AND POLICE MATTERS

- 8.1 District Council.** Cllr Mrs Hall reported that the usual planning processes were continuing, but that activity generally had been fairly quiet as there was a period of purdah because of the General Election

Members reported that the grass verge cutting along Acresford Road was satisfactory but that it had become clear that the verge had encroached significantly into the pavement, making the pavement very narrow and potentially dangerous, as it could be seen that HGVs had mounted the pavement and left tracks. The encroachment of the verge would be reported to the County Council for action.

- 8.2 Police.** The crime statistics for April showed a significant increase

- 8.3 County Council.** It was reported that there was a short length of kerb in Hallcroft Avenue which was isolated from any other section and was potentially dangerous. This would be reported to the County Council.

9 CLERK'S REPORT

- 9.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes). The Clerk would press for action regarding the conifers adjoining the residential home.

- 9.2 Forward Planning.** The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes).

- 9.3 Footpath 18 r/o Overseal Manor.** The District Council did not have any funds associated with the Sports Strategy and was therefore unable to assist with the installation of stone on this path. They had suggested contacting the owners of the land, which had been done, and using the County Council's Rights of Way minor maintenance budget as a contribution towards the cost. The owners had also said that they did not wish stone to be installed, but for the path to be left with an earth surface.

It was pointed out that the path became slippery after rain, rendering the owners potentially liable, and it was known that at least three people had slipped and fallen; in addition, the fence which had collapsed was now almost completely down. While the Council would continue to cut back surface growth on the path, these matters would be reported to the owners.

- 9.4 Top football pitch.** Woodville Rangers had finished their series of matches for this season, though they would continue to have training sessions and there may be the occasional friendly match. They had asked for use of the pitch again next season and had confirmed that the pitch would also support use by a second team. They would prefer a team from their organisation as this would avoid any conflict over line marking and use of equipment.

The team had also said that there may be a contribution towards a container for storing equipment, if the Council wished to adopt this course of action.

It was agreed to allow the use of the pitch next season by a further team from Woodville Rangers, with a charge of £250 per team for the season being made; this would be reconsidered when the second team room became useable again. The Council had reservations about siting a container for storage.

9.5 Calendar of meetings 2017/2018. It was agreed to adopt the following calendar of meetings.

2017	2018
June 1	January 11
July 6	February 8
August 3	March 8
September 7	April 5
October 5	May 3
November 2	(Annual Meeting)
December 7	

- 9.6 National Forest development.** The Council had been consulted on an application under the Changing Landscapes Scheme, which was the successor to the former Tender Scheme, for proposed development of three areas of woodland. Future developments would include a farm shop and tourist accommodation in log cabins, but this did not form part of the current application. The application related to Park Farm, Acresford Road. The Council welcomed the proposals for the woodland areas and parkland and reserved judgement on the other matters until an application was made.
- 9.7 Village Hall downspouts.** DSK Engineering had quoted £350 plus VAT for making and fitting 3 steel covers for the downspouts, including replacing broken plastic clips and modifying one of the pipes. The quotation was accepted.
- 9.8 Use of Sports Pavilion.** There was a proposal to establish a village history group and they would like to use the Pavilion for meetings. The Council originally suggested advertising the use for such events at £7.50 per hour, though this had not yet been done because of repairs etc; additionally, the organiser of the proposed group requests a concession initially. It was agreed that a general charge of £5.00 per hour be made. The Bowls Club had asked that the Council waive the rent (£300) for this year or charge only £150.p.a. for 2 years and a decision had not yet been made on this matter. It was agreed to charge £150 per year for two years.

(Mr M A Knight declared an interest in this matter and took no part in the discussion or voting thereon).

9.9 Parking of caravans. A request had been received from organisers of a weekend event at the Village Hall, who wished to camp in caravans on the car park over the weekend. Members recalled that there had been problems with another group when this had been permitted, and there could be difficulties because of the height restriction barrier. It was decided to refuse the request, but to point out that there were two Caravan Club sites within a mile.

9.10 Civic Council meeting. An initiation had been received to attend the Civic Council meeting of South Derbyshire District Council on 25 May. Noted.

10 COUNCILLORS' INSPECTION REPORTS

The reports were submitted and required no action.

11 PLANNING APPLICATIONS

Planning permission had been granted for:

0337 2-storey rear extension, 10 Stanleigh Road.

Applications for decision:

0371 Erection of a 2 storey side extension, 251 Burton Road. No objection.

0398 Erection of a dormer bungalow, land r/o 9 Coronation Street. Members noted the comments made by the member of the public at the commencement of the meeting and, while having no objection to the application, would forward those comments to the District Council.

(Mrs M Elton declared an interest in this matter and took no part in the discussion or voting thereon).

0399 First floor extension, 4 Lullington Mews. No objection.

12 VILLAGE HALL MATTERS

None.

13 WEBSITE

The calendar of meetings for 2017/8 and the availability of 3 allotments at Edward Street would be included.

14 ACCOUNTS

14.1 Accounts for payment

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
2423	S Ruddle	Caretaker	539.91		539.91
2424	E Evans	Litter	128.20		128.20
2425	J M Summerfield	Litter	67.50		67.50
2426	I Fraser	Internal audit fee	150.00		150.00
2427	Alpha Power Cleaners	Repairs to floor scrubber	459.97	91.91	551.48
2428	J E White	Reimburse skip hire & assembly point signs	188.43	37.69	226.12
2429	Ian Stone Gardening Services	Mowing football pitch & church corner	480.00		480.00
D/D	TalkTalk	Internet charges	19.95	3.99	23.94

D/D	NEST	Pension contributions	25.42		25.42
D/D	SSE	Electricity to Village Hall	600.64	120.12	720.76

14.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
S Ruddle	Village Hall lettings	1369.50
Derbyshire County Council	Rights of Way refund	315.00
Overseal Allotments Association	Rent of allotments at Lullington Road	225.00
HM Revenue & Customs	VAT refund	1655.02
Overseal Brownies & Guides	Wreath refunds	40.00

14.3 Audit. The Council's financial documents were inspected.

14.4 Accounts for 2016/2017. The report of the Clerk and RFO was received;.

14.5 Internal Auditor's report. The report of the Internal Auditor on the accounts for 2016/2017 was received.

14.6 Annual Return.

14.6.1 Annual Governance Statement The Statement, copies of which had been previously circulated, was approved.

14.6.2 Accounting Statements The Statements, copies of which had been previously circulated, were approved.

14.6.3 RESOLVED: That the Chairman be authorised to sign the Annual Return.

15 COUNCILLORS' REPORTS

15.1 Public footpaths. Several rights of way required surface growth to be cut back and the Clerk would arrange this. They were footpath no 19 (Daisy Lane-Main Street) and Footpath 18,(Daisy Lane - Moira Road); the County Council was responsible for New Walk and they would again be asked to bring this forward in their programme - a request in these terms had been made since 1992. Footpath no 1 (Woodlands Road) required the boundary hedges to be trimmed and a Member agreed to speak to the adjoining owners.

15.2 Gala Day. Events would include characters from Dr Who, including a Dalek and K-nine, both of which could not be used on a grass surface and the Council were asked to allow them to be used in the MUGA. This was agreed.

The general layout of the Gala included stalls around the perimeter of the pitch and the organisers were aware that vehicles or heavy items should not be used on the playing surface because of the possibility of damage to the surface or the drainage system. Use of the training area was subject to the same restriction, but there was no problem with foot traffic using the whole site. The proposals were approved on that basis.

- 15.3 Future recreation plans.** The Chairman had discussed future possibilities with Parkletics, a group encouraging a wide range of local people to take part in sport and development of their health. Wider use of the Pavilion had been suggested; a more appropriate name for the building would help with marketing and this would be considered at the next meeting. People using the present facilities could be asked what future provision they would like to see. A further meeting was to be held with them shortly and Mrs M Elton and Mr A W Cook would endeavour to attend.
- 15.4 Woodville Road development.** It was reported that a group had been formed to assist certain residents who were experiencing difficulties and that the Police had been involved. They had given advice to a number of people and it was difficult to see how they had reached their conclusions before offering that advice. The Police and Crime Commissioner would be invited to attend a meeting of the Council to explain how those conclusions had been arrived at.

The meeting ended at 9.20 pm

Chairman