

OVERSEAL PARISH COUNCIL

MINUTES of the online Meeting of the Council held on Thursday 5 November 2020.

Present: Mrs C M Knight - Chairman
Mr A W Cook, Mr R Cox, Mrs J Cunningham-Gardner, Mrs M Elton, Mr M A Knight,
Mrs R O'Brien, Mr D E Patrick and Mr S C Sharpe.

Apologies for absence were received from Mrs S M Ward, Cllr Mrs A Wheelton (South Derbyshire District Council), Cllr P Murray (Derbyshire County Council).

87 DECLARATIONS OF INTERESTS

Mr A Cook declared a personal interest in minute no.100, Village Hall Matters, as a member of Gala Players.

88 PUBLIC QUESTIONS AND ANSWERS

None

89 MINUTES

The minutes of the meeting held on 1 October 2020 and the Special Meeting held on 8 October 2020, copies of which had been previously circulated, were approved as a true record.

90 COUNTY, DISTRICT AND POLICE MATTERS

90.1 District Council. No matters were raised.

90.2 Police. The reported crime statistics for October were submitted, showing a considerable reduction.

90.3 County Council. The landowner had not dealt with the mud on the footpath at Acresford Road, which had now become more extensive and was potentially dangerous. Hedge cuttings had also been thrown into the path and the road and the new footpath sign relating to Church Way had been damaged. These matters would be referred to the County Council to press the landowner to rectify them

A deep pothole in the centre of Coronation Street opposite no 26 would also be reported.

91 CLERK'S REPORT

91.1 Progress report. A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes).

91.2 Forward Planning. The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes).

91.3 Village Hall Risk Assessments. Prior to reopening, the Village Hall and the Pavilion had Legionella and Fire risk assessments carried out. The Legionella report was satisfactory, though the company carrying out the assessments recommended a number of supplementary actions which were being pursued with them. The Fire Risk Assessment had now been received was satisfactory although the Company did not appear to recognise that many of their recommendations had already been put into effect. The Legionella tests had proved satisfactory; however, the Company recommended training and enquiries had been made as to the cost.

91.4 Hedge trimming. AFA Tree Tech Ltd had been asked to trim the bowling green hedge and Eden Tree Care had been asked to trim the hedge adjoining the allotments access from Burton Road. Due to pressure of work, this would be completed during the winter. AFA had recommended that the bowling green hedge be trimmed twice a year as it would then keep the hedge under control and be a simpler job to trim it.

91.5 Request for assistance. Derbyshire section of the Air Ambulance had asked for assistance because of a significant drop in donations during April-June. While some of their suggestions related more to fund-raising bodies such as charities, they also sought a one-off donation.

It was agreed to make a donation of £100.00

91.6 Snow Warden Scheme. The County Council was again inviting participation in the Scheme this winter. As the closing date for expressions of interest was 30 October, an interest in the scheme had been registered

91.7 Appointment of Clerk & RFO.

RESOLVED: That the Chairman and Vice-Chairman be delegated authority to take all necessary steps, including documentation, advertising and appointment, for the appointment of the Clerk & RFO.

91.8 Derbyshire & Derby Minerals Local Plan. Following changes to the National Planning Policy Framework, which require local plans to cover a 15-year period post adoption, the Councils had extended the Plan period to 2036. The resultant need to plan for an additional six years of supply had led to a re-examination of supply options. This had determined that sufficient supplies of most minerals were already available or identified in the Draft Plan for the extended Plan period without the need to identify further resources for the extended Plan period.

It had found, however, that was a need to identify further resources of sand and gravel to cater for the extended Plan period. These would be found in the main sand and gravel resource in the south of the county in the Trent, Derwent and Lower Dove valleys. As part of this process, sand and gravel operators in the County had been asked if they wished to promote additional sites for working in line with the extended Plan period. In response, three further sites for the extraction of sand and gravel had been suggested by mineral companies. These sites, along with the other five sites that had been suggested previously, had been assessed using the same methodology to determine which sites had the greatest potential for working and which, therefore, should be included as allocations in the Minerals Local Plan. As a result of the assessments, the sites which had been proposed as allocations were located at Swarkestone North, Swarkestone South, Willington, Elvaston and Foston.

Noted.

91.9 Use of MUGA. BBP Boxing Bootcamp had been using the MUGA for one hour per day, Monday-Thursday, for several weeks. Apart from an initial complaint from a member of the public that the MUGA was reserved for an organisation, no other complaints had been received. However, the organisation had decided to cease using the MUGA at present.

97.10 Green Flag Community Award. Cllr Amy Wheelton had drawn attention to this Award and the District Council would assist in putting together a detailed application. The scheme recognised and rewarded well managed parks and green spaces, setting the benchmark standard for the management of recreational outdoor spaces across the United Kingdom and around the world. Its purpose & aims were:

- To ensure that everybody has access to quality green and other open spaces, irrespective of where they live.
- To ensure that these spaces are appropriately managed and meet the needs of the communities that they serve.
- To establish standards of good management.
- To promote and share good practice amongst the green space sector.
- To recognise and reward the hard work of managers, staff and volunteers.

Members expressed considerable interest in the project and it was agreed that the details be circulated to Members for consideration at the next meeting.

97.11 Standards in public life. The Council expressed its views on a proposed new Code of Conduct in August (minute no. 47)

A public sector consultation on this topic had just been launched by the Government and was designed to gather evidence and to review the institutions, processes and structures in place to support high standards of conduct.

NALC would be producing a response to the consultation and hopefully this would lead to a new Code or amendments to the present one in due course.

97.12 Village Hall CCTV. There had been several incidents of anti-social behaviour at the rear of the Village Hall recently, mainly located near to the MUGA and the two seats near to the Village Hall. It had been suggested that additional CCTV cameras mounted at that end of the Village Hall would help deter such behaviour or identify the persons responsible if it continued. A quotation had been obtained from Yee Group Ltd (who serviced the systems) and a further quotation from Swadlincote Aerials had also been obtained. The latter had recommended complete replacement of the system as it was now old and incompatible with modern technology; the District Council had indicated that the project would come within the scope of the Safer Neighbourhoods grant, but a third quotation was required.

RESOLVED: That authority be delegated to the Chairman and Vice-Chairman to accept the most advantageous quotation when the third one had been obtained.

98 COUNCILLORS' INSPECTION REPORTS

No inspection had been undertaken this month but Mr Cook would do so in November.

99 PLANNING APPLICATIONS

Application for decision:

1028 Creation of vehicular access, 17 Woodville Road. No objection.

100 VILLAGE HALL MATTERS

The Gala Players enquired whether they could use the new computer room for storage of some of their equipment as the Computer Club was no longer operational. It was agreed to permit this subject to a written agreement and payment of £50 per year.

(Mr A Cook declared a personal interest in this matter as a member of the organisation).

101 WEBSITE

None.

102 ACCOUNTS**102.1 Accounts for payment**

Payment of the following accounts was authorised:

Cheque	Supplier	Description	Net	VAT	Total
	Total salaries & wages costs				*
** 2886	L Morris	Cleaning Pavilion (September)	80.00		80.00
2887	Ian Stone Gardening Services	Pitch mowing & fertilising	868.00		868.00
**BACS	K H Packaging & Disposables Ltd	Sanitising materials	63.37	12.67	76.04
BACS	Direct365Online Ltd	Legionella & fire risk assessments	480.00	96.00	576.00
**BACS	L Morris	Cleaning Pavilion (October)	100.00		100.00
BACS	C M Knight	Reimburse postages	7.80		7.80
D/D	TalkTalk	Internet charges	18.00	3.60	21.60
D/D	Opus Energy Ltd	Electricity to public toilets	12.81	0.64	13.45
D/D	South Staffordshire Water	Supply to changing rooms	54.77		54.77
D/D	South Staffordshire Water	Supply to public toilets	36.31	4.54	40.85
D/D	South Staffordshire Water	Supply to Village Hall	96.57		96.57
D/D	SSE	Electricity to Village Hall	217.07	43.41	260.48

* Details of the salaries and wages costs were provided separately for Members.

** These payments had been made between meetings to avoid unnecessary delay.

102.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
Inspiration School of Dance	Use of Village Hall	880.00
BBP Boxing Bootcamp	Use of MUGA	160.00
Dancey's Daycare	Use of Pavilion	480.00
Clare Leafe	Use of Village Hall	160.00

Amy Yoga	Use of Pavilion	64.00
L Hardwidge	Pavilion Lettings	333.00
Community Café	Use of Pavilion	148.00
Various	Wreaths	50.00
H M Revenue & Customs	VAT refund	214.36

102.3 Audit. The Council's financial documents were to be inspected shortly.

102.4 Quarterly budget report. The report of the Clerk and Responsible Financial Officer was submitted (copy attached to the official copy of the minutes).

The Clerk pointed out that some of the users of the Village Hall and Pavilion had had to stop operating due to the second lockdown since the report had been written and that consequently, income from hire charges would be further reduced. Enquiries would be made through DALC as to the possibility of a second Business Support Grant.

It was also agreed to pursue Dove Doors for the contribution towards the cost of repairs to the fire escape doors at the Village Hall.

103 COUNCILLORS' REPORTS

103.1 Parking on the footpath and verge. Some posts had been put in the verge by a resident opposite the Village Hall to deter parking; it was reported that the District Council had inspected and raised no objection.

Corrected 10
Dec 2020

103.2 Litter bins. All the bins had been checked and some required replacement and/or re-siting. The Clerk would be advised of the position for inclusion in the budget report. It was suggested that the two bins near to the Youth Shelter be replaced with a single larger one, to be sited further away from the Shelter.

103.3 Stile, Alexandra Road. A new stile had been installed but was rather high and made it difficult for dog owners to get their pets across it. A kissing gate or suitably sited posts which would allow pedestrian access only were suggested and would be referred to the County Council.

103.4 Fence, New Walk. The spikes had been removed by the County Council; no replacement fence was to be installed, but Members felt that a short length of fence should be provided near to the ditch as it was potentially a dangerous situation.

103.5 Remembrance Sunday. The usual remembrance celebrations had been cancelled due to the pandemic; however, it was reported that informal attendances near to the War Memorial were to take place, with proper arrangements for social distancing. The Chairman would be laying the wreaths on behalf of all participating organisations.

103.6 Spring Cottage – flooding. Although Severn Trent Water had inspected the flooding of sewage at Spring Cottage, they had not been able to confirm the source. It appeared to emanate from Springfield Farm and the owners had been informed. Similarly the surface water continued to flow and Leicestershire County Council would be pressed to deal with this.

103.7 The orchard, Daisy Lane. Mr Knight reported that 3 beds had been prepared for wild flowers next year and further measures were in hand.

103.8 Development at Junction 11, A 42. It was understood that an online meeting of Street Parish Council with the Developers was to take place. Mrs Ward would be asked for a report on meetings in which she had participated on behalf of the council.

103.9 Damaged lamp post. A lamp post near to the Burton Road entrance to the allotments had been damaged and would be reported to the County Council.

The meeting ended at 8.05pm

Chairman

OVERSEAL PARISH COUNCIL

MINUTES of the Special online Meeting of the Council held on Monday 30 November 2020.

Present: Mrs C M Knight - Chairman
Mr A W Cook, Mr R Cox, Mr M A Knight, Mr D E Patrick, Mr S C Sharpe and Mrs S Ward.

Apologies for absence were received from Mrs R O'Brien.

104 DECLARATIONS OF INTERESTS

None.

105 ENLARGEMENT OF MULTI-USE GAMES AREA (MUGA)

The Council considered the report of the Clerk (copy attached to the official copy of the minutes). The Clerk further reported that the District Council had confirmed that the amount of S.106 funding from the Acresford Road development second tranche was £44089.09 and that they were awaiting payment by the Developers. This improved the projected funding of the project

RESOLVED:

- (a) That Structural Design Associates be appointed as Structural Engineers for this project and asked to commence their work forthwith on the basis of their quotation.
- (b) That the contracts for construction (Wicksteed) and lighting (Sports Lighting) be entered into as soon as the District Council confirms that the second tranche of the Acresford Road development has been received.
- (c) That Wicksteed be asked for a firm quotation for the removal of the existing four lighting columns, including making the electrics safe.
- (d) That Wicksteed be asked to confirm that the alterations of the path were included in the contract price.
- (e) That installation of an external sign for the changing rooms indicating that they were for multi-sports uses be agreed in principle.

The meeting ended at 7.10 pm

Chairman