

# OVERSEAL PARISH COUNCIL

MINUTES of the Meeting of the Council held at the Village Hall, Overseal on Thursday 8 September 2016.

**Present:** Mrs C M Knight - Chairman  
Mr A W Cook, Mr R Cox, Mr M A Knight, Mrs R O'Brien and Mr S C Sharpe.

**In attendance:** Cllr Mrs M E Hall and Cllr P Murray (South Derbyshire District Council) and Cllr Mrs K Lauro (Derbyshire County Council).

**Apologies for absence** were received from Mrs J Cunningham-Gardner, Mrs M Elton and Mr D McMillan, PCSO

## MR M S PATRICK

Members stood in silent respect for the Vice-Chairman of the Council, Mr M S Patrick, who had died after a long illness.

### 58 DECLARATIONS OF INTERESTS

None.

### 59 PUBLIC QUESTIONS AND ANSWERS

None.

### 60 MINUTES

The minutes of the meeting held on 4 August 2016, copies of which had been previously circulated, were approved as a true record.

### 60 COUNTY, DISTRICT AND POLICE MATTERS

**60.1 District Council.** Complaints regarding the development at Valley Road had been received, mainly involving dust, mud on the road, noise, bad language and the road being blocked by delivery vehicles. The Developers would be informed of these problems, though it was hoped that the imminent surfacing of the internal road would improve some matters. The site development was still at an early stage and proper controls should be in place shortly.

Cllr P Murray reported that the planning application for 5 gypsy caravan pitches at 137-149 Woodville Road had been withdrawn at a late stage. Stop Notices and Enforcement notices would require removal of a considerable amount of material from the site and reinstatement of boundaries, drainage and the caravan from the site. Re-submission of the application could not be ruled out.

Cllr Murray agreed to report that Footpath no 1 (Woodlands Road) needed cutting again.

**60.2 Police.** The crime statistics for August were reported and, although Overseal had the largest number of reports during the month, the total was still small. However, it was known that a person had been shot with an airgun and that was not included in the report. Also, a recent severe accident had occurred at the traffic lights and the Police had taken about half an hour to attend. The Police would be asked for their comments.

Vehicles were being parked completely on the footpath at Woodville Road where new development was taking place. The Police would be asked to take appropriate action as this was causing an obstruction and believed to be contrary to local byelaws.

A review of the signals at the junction of A444 with Lullington Road and Woodville Road was required. In particular, the time for exiting Lullington Road was too short and filters would help traffic turning onto A444 from the two side roads.

- 60.3 County Council.** Cllr Mrs Lauro reported that A444 through the village would be closed between 6.30pm and midnight from 12 - 23 September to allow surface dressing to take place. Many potholes had been repaired but some were still awaiting action. The gullies at the traffic lights should be cleaned by South Derbyshire District Council under a delegation agreement, but they had not been asked to do so. Cllr Mrs Lauro agreed to ask the County Council to issue the necessary request.

The occupant of a property on Moira Road had enquired about the possibility of installing a mirror opposite the exit as the visibility was severely restricted and there were special circumstances in this case. The County Council would be asked to consider this request.

## **61 CASUAL VACANCY**

The Clerk reported that the period during which an election may be requisitioned following the resignation of Mrs S E Jones had expired on 5 September and no such request had been received by the Returning Officer. It was agreed to invite expressions of interest in being co-opted and to consider any which may be received at the next meeting.

## **62 CLERK'S REPORT**

- 62.1 Progress report.** A progress report on various matters previously raised was considered (copy attached to the official copy of the Minutes).
- 62.2 Forward Planning.** The Council received the report on Forward Planning issues (copy attached to the official copy of the minutes).
- 62.3 Swings.** Quotations had been obtained for the installation of swings and the installation of the necessary matting on the base. Independent advice was that there had recently been cases where the 'dish' type of swing had been damaged by lighting fires beneath them, and replacement of the parts cost around £700 each time. Some of the quotations were incomplete, giving only a general indication of the cost of the safety matting and the only complete quotation was from Wicksteeds, who were well-known as a reliable supplier of this equipment. After some discussion, it was agreed to accept the quotation of Wicksteeds for a 2-seat conventional swing and matting in the sum of £3747.00 plus VAT. The cost would be met from the budget for additional fitness equipment and partly from the budget for the access to the recreation ground from Hallcroft Avenue. An application for a grant towards the cost would also be made to the Safer Neighbourhoods fund.
- 62.4 Repairs to play equipment.** A quotation for repairs had been invited and two further quotations had been sought. This matter was considered later in the meeting in the context of Councillors' Inspection Reports (minute 63).
- 62.5 Solar farm.** The cable route in Hallcroft Avenue passed through a small part of the Council's land. The company concerned had been contacted and had supplied a standard form of wayleave to regularise the situation and Crane & Walton had been instructed to act for the Council. Noted.

**62.6 Sports changing rooms.** Sport England advised that their funding sources were not appropriate at present for grants towards the repairs of the changing rooms floor and the Football Foundation required about £11500 match funding, which was not available from the council's own resources. They advised that the application be withdrawn and re-submitted if additional funding sources could be identified, together with updated quotations. The Council's Consultant had been asked to try to identify such sources.

**62.7 Insurances.** The annual renewal invitation had been received from brokers acting for Aviva, due from 12 October 2016. The premium had increased by 4.77%; however, Insurance Premium Tax had increased and had reduced the net premium increase to 1.27%. It was agreed to renew on those terms.

**62.8 New pitch.**

**62.8.1 Availability.** The Consultant who dealt with the project had said that there would be an inspection of the new pitch in mid September and that it was likely that it would be handed over in late September. The Council would then be free to let the pitch and would assume responsibility for maintenance.

Two teams had expressed an interest in using the pitch and one had provided much essential advice, including that no more than 2 teams using the pitch alternately should be allowed in the first season i.e. one game per week plus some training. Woodville FC would have two under-16 teams, which would have lighter wear than adult teams and the other would have one adult team. A third organisation had recently asked to be considered, but they required regular facilities for serving food and provision of hospitality, which could not be guaranteed; for that reason they would not be accepted.

After discussion, it was agreed to let the pitch and changing rooms to Woodville FC as soon as it became available for use.

**62.8.2 Charges.** The previous charges were £300 per season for an adult team, reduced to £250 for prompt payment and the same for under-16's teams. The changing rooms problem was not likely to be overcome in the short term and so only one team room would be available this season. Teams would be responsible for pre-match and post-match inspections to remove litter etc., erecting and dismantling goals and flags and marking out the pitch.

RESOLVED: That the charges be as set out above.

**62.8.3 Goals.** One of the items of advice was that goals which use fixed sockets should not be used, as this meant that wear would be concentrated in the goalmouths and the centre spot. The suggestion was that portable goals be used, allowing the pitch location to be moved a few yards either way periodically. The respective merits of these systems and the cost of alternatives were reported.

It was agreed to install two sets of sockets, to aid relocation of goals and assist in reducing wear, and to use the existing goals for this season, subject to review for next year.

**62.8.4 Future Maintenance of the remaining areas.** The District Council would continue to maintain the bottom pitch and had agreed to mow the training area at the rear of the Village Hall and the area to the rear of the MUGA near the top of the embankment. This left the top pitch and its immediate surrounds for the Parish Council to maintain. Noted.

**62.8.5 Bonfire night arrangements.** After some discussion, it was agreed that it would be prudent to use the bottom pitch for the celebrations as last year.

**62.9 Village Hall charges.** A request had been received for a reduction in the usual charge for a charity event to support local organisations. A 50% reduction was agreed.

**62.10 Donation.** It was agreed to make a donation of £100 to Treetops Hospice in memory of Mr M S Patrick as requested by his family.

The council had also been asked to meet the cost of floral decorations at the church. The Clerk advised that this was not legally permissible. It was agreed to grant an allowance to the Chairman of £25 to enable her to meet this cost.

### **63 COUNCILLORS' INSPECTION REPORTS**

The inspection reports were submitted and the following actions were agreed:

Climbing frame ropes - a quotation from Tayplay was accepted in principle, involving dismantling the equipment locally and sending them to the company, who would repair them and return them for local installation. Mr Cook agreed to contact DSK Engineering (Midlands) Ltd for advice and the cost of the local operations, following which a final decision would be made.

Drainage grid at the Village Hall - a local firm had been asked to install a replacement.

Dog bin near to the Village Hall - instructions had been given recently for this to be reinstated.

Embankment near to the old changing rooms - this was infested with docks, which had been sprayed twice and would be done again.

MUGA floodlights - one broken and one misaligned - Electract would be asked to remedy these.

Old goal posts. DSK Engineering (Midlands) Ltd would be asked for the cost of cutting up and disposing of the remaining posts.

### **64 PLANNING APPLICATIONS**

**The following applications had been approved:**

0603 Internal works & installation of roof light, The Coach House, Squirrel Walk

0585 Extension and garage, 14 Valley Road

0576 Advertising stack boards and flag poles, Valley Road

**The following applications had been refused:**

0567 Vehicular access and hardstanding, 36 Lullington Road

0584 Extension and garage, 'Mauranda', Green Lane

**The following applications had been withdrawn:**

0201 Retention of advertising board, land opposite 115/117 Acresford Road

0524 Demolition of existing building and erection of 6 dwellings, land adj. 21 Gorseley Lees.

**Applications for decision:**

**0346 Re-consultation: Continued use of land to provide 5 gypsy pitches including retention of hardstanding and access road along with erection of an amenity building, retrospective drainage works and landscaping, land r/o 137 - 149 Woodville Road.** As the consultation period expired prior to the meeting, the following response was sent: *Overseal Parish Council considers that the previous representations submitted in June are still valid, as set out below. (the previous objections, contained in minute no were repeated.)*

*In addition, there have been 2 further problems this week. One was several complaints about very loud music being played after midnight and a further one where it appears that the applicant has pulled down and smashed a neighbours fence.*

*In the revised plan the applicant claims to be the owner of 149 In the section covering drainage. This is understood not to be the case and he would not be able to link into her drainage system as claimed. Can this information please be checked?*

**0781 Reserved matters - appearance, scale and landscaping, erection of 2 dwellings, land adj. 62 Moira Road.** As the consultation period expired prior to the meeting, the following response was sent:

*The Parish Council has no objection to this application.*

**0848 Erection of a porch to the front and a single storey rear and side extension, 'Mauranda', Green Lane.** No objection.

**0856 Erection of a single storey front extension, 2 storey side and rear extensions and single storey rear extension, 22 Forest View.** No objection.

**0895 Extensions, 368 Burton Road.** No objection.

**0904 Vehicular access, 135 Woodville Road.** No objection.

**65 VILLAGE HALL MATTERS**

None.

**66 WEBSITE**

The casual vacancies in membership of the Council would be added.

**67 ACCOUNTS****67.1 Accounts for payment**

Payment of the following accounts was authorised:

<b>Cheque</b>	<b>Supplier</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
*2330	J M Summerfield	Litter (July)	129.60		129.60
2331	S Ruddle	Caretaker	524.67		524.67
2332	E Evans	Litter	111.40		111.40
2333	J M Summerfield	Litter (August)	115.20		115.20
2334	Came & Co	Insurance premiums	1888.77		1888.77
2335	ESPO	Paper and labels			16.06
2336	L Shaw	Part refund of Village Hall fee	31.25		31.25

2337	Grant Thornton	External audit fee	400.00	80.00	480.00
2338	Hawkins Pest Control	Wasps' nest at bowling green	45.00		45.00
2339	K H Packaging & Disposables Ltd	Cleaning materials	26.51	5.30	31.81
D/D	South Derbyshire District Council	Rates	38.00		38.00
D/D	TalkTalk	Internet charges	19.45	3.89	23.34
D/D	British Gas	Gas to Village Hall	255.24	12.76	268.00
D/D	NEST	Pension contributions	25.42		25.42

## 67.2 Receipts

The following amounts had been received since the last meeting:

Name	Description	Amount
S Ruddle	Village Hall lettings	550.00
HM Revenue & Customs	VAT refund	784.53
Gala Committee	Wreath for Gala	20.00
S Warner	Use of Village Hall	187.50

**67.3 Audit.** The Council's financial documents were inspected.

**67.4 Report of the external auditor.** The report of the external auditor was considered. A copy notice which should have been retained had not been, but would be in future.

## 68 COUNCILLORS' REPORTS

**68.1 17 Lullington Road.** A loose roof-tile had been reported and the householder made aware.

**68.2 Rights of Way.** It was reported that the Footpaths Group had inspected many footpaths and most were generally satisfactory. However, footpaths 18, 19 and 16 required vegetation on the ground to be cut back and possibly sprayed and footpath no 1 needed doing again.

**68.3 Development at Moira Road.** The attention of the District Council had been drawn to the woodland having been cleared at the site and they would be asked for an update.

**68.4 Hedge at Burton Road allotments.** The hedge required cutting back; the Clerk would arrange this.

**68.5 Land at Daisy Lane.** The Parish Council had maintained the footpaths during the summer months and the District Council would be asked to arrange mowing in September, as previously agreed.

It was reported that arrangements were being made to celebrate Apple Day on 22 October and that the memorial stone should be in place by then.

**68.6 Old changing rooms.** Overseal Junior FC had requested permission to affix a small plaque to this building, to refer to their occupation if it. They also were prepared to paint the internal walls and asked whether the 60 old chairs could be disposed of. Permission for the plaque and painting was given and the chairs would be offered to the Star Foundation.

**68.7 Village Handyman.** The District Council had ceased offering its handyman service and residents had asked whether the council could recommend a replacement. Members would make their own enquiries.

**69 EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the Press and public be excluded from the meeting during consideration of the following items in pursuance of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

**70 REPORT OF THE CLERK**

The Council considered the report of the Clerk (copy attached to the official copy of the minutes).

**70.1 Maintenance of new football pitch.** Three quotations had been requested but only one had yet been received. It was agreed that any quotations received by 12 noon on Friday 16 September would be considered by the Chairman together with Mr A Cook and Mrs R O'Brien, who were empowered to make a decision.

**70.2 Clerk's report.** The Clerk reported on a discussion relating to a financial matter as requested at the last meeting. In view of the fact that there were two vacancies on the council at present and that two members were unable to attend this meeting, further consideration was deferred.

The meeting ended at 9. 15 pm

**Chairman**